

# Baginton Parish Council EVENTS COMMITTEE

PHIL CLARK - CLERK  
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Dear Committee Member,

8<sup>th</sup> April 2018.

You are hereby summoned to attend the ordinary meeting of Baginton Events Committee to be held at **The Royal British Legion at 7.30pm on Tuesday 17<sup>th</sup> April 2018** for the purpose of considering the following agenda:-



Phillip Clark – Clerk to the Parish Council.

To: The Members of Baginton Parish Council, Police, Press & Residents.

## **DECLARATIONS OF INTEREST**

Members are reminded to make declarations of interest in respect of any items appearing on the agenda. Declarations should be made orally immediately before the item is discussed. If your interest is substantial, pecuniary or prejudicial may be asked to leave the room during the discussion of the item.

## **AGENDA FOR ANNUAL GENERAL MEETING.**

- 1. Appointment of Chairman** – By nomination & show of hands.
- 2. Appointment of Treasurer** – By nomination & show of hands
- 3. Appointment of Secretary** – By nomination & show of hands
- 4. Terms of Reference**  
To accept, by show of hands, that the current terms of reference, or adaptation thereof, adequately outline the terms of reference for the Events Committee.
- 5. To discuss matters relating to upcoming events**  
To discuss matters relating to future events, requirements of the Committee, allocation of tasks, receiving of reports and issue of responsibilities, as required.  
To include participation from the public and non-committee members.
- 6. Financial Matters – To receive any updates and comments.**

The Events Committee is financially independent of Baginton Parish Council and has no obligation to follow Council's Financial Regulations or its protocols on transparency in connection with its financial situation. Financial regulations and procedures are defined within the Committee's own Constitution. Consequently, the financial aspects of the agenda can be changed by the Committee without notice.

- 7. Any Other Business**