

BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER
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29th October 2017

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall on **Thursday 2nd November 2017 at 7:30pm** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

To: The Members of Baginton Parish Council, District Councillors, County Councillor, Police and Press.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

1. APOLOGIES

2. MINUTES.

To confirm the minutes of the Ordinary Meeting on Thursday 12th October **(Copy herewith)**.

3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from County Councillor.

4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors.

5. PUBLIC PARTICIPATION – Est 8.00 pm (15 MINUTES MAX, 3 minutes per person.

a. Public participation

6. POLICE & NEIGHBOURHOOD WATCH MATTERS TO NOTE.

- a. To note the sad death of our Neighbourhood Watch coordinator, Mr Ken Richardson.
- b. Advice is being taken from the Police on how best to progress with Neighbourhood Watch, as other villages focus on social media as the driving force, rather than having a coordinator.
- c. The October Safer Neighbourhood Team Newsletter was circulated to Councillors on 18th October, with no new matters to note.
- d. To note any further Police matters.

7. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE

- a. A formal meeting of the Events Committee was held on 17th October.
- b. The Bonfire risk assessment was issued to our insurers and emergency services on 18th October. Both have acknowledged receipt and had no further queries.
- c. To note any further Events Committee matters.

8. COVENTRY AIRPORT

- a. To note any Airport matters.

9. PLANNING ITEMS TO NOTE.

a. The following planning decisions were received since the last meeting.

- i. No new items.

- b. **To note applications awaiting WDC decision.**
 - i. W/17/1631 – JLR variations #3. To create 4 larger zones from the 10 existing ones, to alter earthworks to accommodate the new zones, to develop each zone before submitting finalised plans for the other zones and to add an access road at the village end of the development. Circulated to Councillors on 16th September, with response required by 1st October. **OBJECTION** reported on 1st October.
 - ii. W/17/1381 – Old Post Office, Coventry Road. Side and rear extension with extensive interior remodelling. Circulated to Councillors 16th September, with response required by 4th October. **NO OBJECTION** reported 3rd October.
 - iii. W/17/1729 – JLR reserved matters. To address the appearance, landscaping, layout and scale of the proposed development. Circulated to Councillors 5th October with response required by 25th October. **OBJECTION** reported 20th October.

- c. **New planning applications or planning matters received since the last meeting.**
 - i. W/17/1826 – In Transit, Bubbenhall Road. Retrospective application for erection of a building to act as a covered loading bay. Circulated to Councillors on 18th October, with response required by 3rd November. **NO OBJECTION** reported 28th October.

10. NEIGHBOURHOOD PLAN MATTERS TO NOTE

- a. To note any Neighbourhood Plan matters.

11. HIGHWAYS MATTERS TO NOTE.

- a. Current issues already reported and pending:
 - i. Church Road – General review & marking complete. Awaiting actions.
 - ii. Bubbenhall Road @ stables – Deep ruts in verge.
 - iii. Bubbenhall Road @ stables – missing fence & hedge following an accident.
- b. Repairs were undertaken to improve the condition of the pavement outside Hamelin in Coventry Road on 18th October.
- c. To note that Baginton Bridge was hit by a car on the weekend of 21st October.
- d. Patching of the holes in Church Road were undertaken the week commencing 23rd October.

12. OPEN SPACE MATTERS TO NOTE

- a. Rabbits and moles on Millennium Field.
- b. A suggestion has been received that a sign is purchased for the Millennium Field indicating who to contact for emergency access. To discuss the suggestion.
- c. Our new Litter Picker has now completed his probationary period. To check if Councillors are happy for him to continue in the role.
- d. To note that the annual safety inspection of the Lucy Price Playground has been requested.

13. GRANTS MATTERS TO NOTE

- a. The NALC Transparency Code grant application was submitted on 18th October.

14. HOUSING & GENERAL MATTERS TO NOTE –

- a. To note that following receipt of a WALC briefing note on the upcoming General Data Protection Regulations (May 2018), it has been confirmed via the Information Commissioner's Office (ICO) online self assessment test that Baginton Parish Council does not need to register with the ICO. Check performed on 28th October by Clerk & Chairman.

15. FINANCIAL MATTERS TO NOTE.

- a. To advise Bank balances as at 28/10/2017
HSBC treasurers (community) account: - £ 1530.39
HSBC savings (BMM) account: - £ 24845.35
Total..... £ 26375.65

Data as of 1st April 2017.

Ring fenced Monies	£1330.29
Committed Funds (Budget, L'Price, M'Field, N'Plan)	£10100.00
Underlying Council Reserves.....	£10248.84

- b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£346.05 Gross)	£346.05	101893
Mr P Clark (Reimbursement Re: Smithy).	£20.00	101894
Peter R Thompson (invoice 1084)	£336.00	101895
Cheques not cashed – 101888 & 101892 Village Hall	£340.00	
Cash needed in Current Account (Inc Un-presented cheques)	£1214.57	

- c. To consider the quotations for the repair of the Smithy roof.
- d. An offer from the Lucy Price Relief in Need Charity to fund-match up to £50,000 for rejuvenation of the Lucy Price Playground was circulated to Councillors on 18th October.

16. CONSULTATIONS TO NOTE.

- a. The latest Ward Boundary consultation was circulated to Councillors on 18th October, with no changes that directly affect Baginton. Response is required by the end of October.
- b. The consultation on Disqualification Criteria was circulated to Councillors on 21st October, with response required by 8th December.

17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

- a. None

18. ANY OTHER BUSINESS.

- i. The invitation to the CPRE AGM on 10th November at Lord Leycester Hospital in Warwick was circulated to Councillors on 18th October.

19. DATES FOR YOUR DIARY

Next Ordinary Parish Council Meeting: **Thursday 7th December 2017** @ 7.30pm, Baginton Village Hall.