

BAGINTON PARISH COUNCIL (BPC)
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 1st February 2018 AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Julie Keightley	Chairman
Councillor	Walter Bush	
Councillor	David Hewer	
Councillor	Roger Horsfall	
Councillor	Nigel Thomas	
Councillor	Steve Williams	

Clerk	Phil Clark.
Public	4 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present.

1301. DECLARATIONS OF INTEREST & APOLOGIES

1301.1 Declarations of interest were sought and none were declared.

1301.2 The following had apologised: Councillor Trevor Wright - District Council
 Councillor Chris Goodwin - Vice Chairman
 Councillor Robert Taylor
 Councillor Rob Newman

1302. MINUTES OF LAST MEETING.

1302.1 Minutes of the Ordinary Meetings on 4th January 2018, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Williams.

1303. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1303.1 Councillor Wallace Redford updated those present on the progress with outstanding highways issues around Baginton, including repair of bridges on Mill Hill and Bubbenhall Road, general white-line marking and patching of roads. All matters are scheduled for completion, with the bridge on Bubbenhall Road to be started in the Spring.

1303.2 Councillor Redford informed those present that Mr Tom Mannion from Warwickshire County Council Highways was suffering from ill health and would probably take early retirement rather than return to work. In his absence, queries should be directed to Mr Gerald Brookes. Councillors asked for their best wishes to be passed to Tom.

1303.3 Councillor Hewer mentioned that the temporary safety barriers around the damaged bridge on the Bubbenhall Road had been knocked or blown down. Councillor Redford said he had spotted that too and would be reporting it to the appropriate department. **Councillor Wallace Redford to action.**

1303.4 Councillor Thomas asked if the Village Hall request for funds from the Community Forum had been put forward for consideration. Councillor Wallace Redford said no due to some contradictory wording in the application, whilst Councillor Pam Redford reiterated that the forum do not cover maintenance costs, which was the major part of the Village Hall application.

The Chairman thanked Councillor Redford for his report.

1304. REPORTS FROM WARWICK DISTRICT COUNCILLORS

- 1304.1 Councillor Pam Redford informed those present that the planning application to build a new WDC headquarters had been granted.
- 1304.2 Councillor Redford confirmed that a meeting will be held with Oxalis to further discuss the proposed Gateway South project. It was confirmed the meeting will be held at their Rugby address and that Baginton Parish Clerk & Chairman would attend. **Councillor Redford to confirm address for the meeting.**
- 1304.3 Councillor Redford confirmed she was still in discussions with Andrew Mobbs regarding some 'payback' from the JLR development to compensate Baginton for the disruption the development is causing and the detrimental traffic issues the finished site will cause.
- 1304.4 Councillor Redford asked if she should arrange a meeting with the WDC Planning Department for the Parish Council to discuss the inappropriate position of the wooden boundary fence on the JLR site. The offer was initially declined, but Pam will enquire.
- 1304.5 Councillor Williams asked about restrictions on noise and light pollution from the JLR site. It was confirmed that the Decision Notice that should contain these details has not yet been issued, despite the applications being granted several months ago. A letter of complaint had already been submitted. **Clerk to chase.**

The Chairman thanked Councillor Redford for her report.

1305. PUBLIC PARTICIPATION PERIOD.

- 1305.1 Prior to the meeting, a member of the public had asked for serious concerns to be raised about the way that WDC Planning Department has operated, specifically highlighting failures to communicate and failures to enforce agreed planning conditions. The matter related to removal of a mature tree within the Conservation Area and subsequent replacement with a native specimen of a specific size. It was highlighted that WDC had not checked that a replacement tree had been planted and did not mount an associated e-mail trail onto their website where the replacement tree was discussed further. **Councillor Pam Redford will investigate further.**
- 1305.2 A member of the public who was aware of the above complaint reiterated that tree roots creating an uneven surface on a communal driveway was cited as a reason to remove the tree, but the views of the majority of those responsible for the shared driveway were ignored in favour of a single resident's view to fell the tree.
- 1305.3 Councillor Hewer reported that he had canvassed opinions from residents regards making Church Road / Kimberley Road a one-way system, but had received little support for the suggestion.
- 1305.4 Councillor Hewer complained that the WDC refuse wagon had extensively rutted the verge along Church Road and had crumbled the road edges in places. Councillor Horsfall said he had seen a large commercial lorry reversing badly along Church Road after finding its path blocked, suggesting this was probably the cause of the damage.

1306. POLICE AND NEIGHBOURHOOD WATCH MATTERS

- 1306.1 No new Neighbourhood Watch matters were raised.
- 1306.2 The Police Commissioner's precept survey was circulated to Councillors on 12th January.
- 1306.3 The Safer Neighbourhood Newsletter was circulated to Councillors on 19th January, with no new incidents reported in Baginton.
- 1306.4 The Police Commissioner's response regarding replacement of PC Wendy Burrows was circulated to Councillors on 19th January.
- 1306.5 Reports were received that vans on both Coventry Road and Friends Close between 29th and 31st January, with tools being removed.
- 1306.6 Councillor Thomas reported that metal posts were taken from the Royal British Legion Club.

1307. BAGINTON EVENTS COMMITTEE UPDATE

- 1307.1 To note that a formal meeting of the Events Committee took place on 16th January. **MINUTES ATTACHED AS APPENDIX.**
- 1307.2 The next film night will be held on 24th February, when 'Four Lions' will be shown.

1308. AIRPORT MATTERS

1308.1 There were no new airport matters to report.

1309. PLANNING

a. **The following planning decisions were received since the last meeting.**

- i. W/17/2058 – Midlands Air Museum, Rowley Road – Demolition of current wooden building and erection of steel framed and clad storage facility. **NO OBJECTION** reported 1st December. **GRANTED** 8th January 2018.
- ii. W/17/2102 - Signage x8 (retrospective permission) at CFS Aeroproducts Ltd, Bubbenhall Road. **OBJECTION** reported 31st December, requesting fewer signs. A total of 7 signs **REFUSED** 31st January, one **GRANTED**.

b. **To note applications awaiting WDC decision.**

- i. W/17/2347 – Demolition of current building and erection of 2 new homes. Church Road, Baginton. Circulated to Councillors on 20th December with response required by 10th January. **SUPPORT** reported 9th January.

NOTE: Councillor Hewer expressed frustration that after complying with every requirement imposed by WDC relating to the above application, a new requirement has now been made for a full Chartered Surveyor report. **Councillor Pam Redford will investigate.**

c. **New planning applications or planning matters received since the last meeting.**

- i. W/17/2369 – Demolition of side extension and erection of new side and rear extension with alterations to ground floor. Old Post Office, Coventry Road, Baginton. Issued 9th January with response by 30th January. **NO OBJECTION** reported 26th January.
- ii. W/17/2379 – To build a wooden home office & shed behind No. 31 Mill Hill, Baginton. Issued 9th January with response required by 30th January. **NO OBJECTION** reported 27th January.
- iii. W/18/0030 – Variation of conditions 5, 6, 8 and 9 of W/13/1763 to allow pegging out of the access road at the earliest opportunity. Circulated to Councillors on 26th January with response required by 14th February. **NO OBJECTION** by majority vote. **Clerk to report.**

1310. NEIGHBOURHOOD PLAN

1310.1 To note the Neighbourhood Plan referendum will be held on Thursday 15th March. Options to advertise the event were discussed.

1311 HIGHWAY MATTERS.

1311.1 Summary of known Highways issues, by area.

1. Matters reported previously and awaiting action

- Bubbenhall Road (at stables) – Deep ruts at roadside
- Bubbenhall Road (at stables) – missing hedge and fence following an accident.
- Mill Hill – Damage to bridge.
- Holly Walk – Disintegrating pavements.

2. Areas with no reported issues (alphabetical) at date of meeting.

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Church Road
- Coventry Road
- Frances Road
- Friends Close
- Kimberley Road
- Hall Drive

- Mylgrove
- Oak Close
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

1311.2 The street cleaner was seen operating in the village on 8th January.

1311.3 Extensive work has been undertaken at the junction of Roman Way & Howes Lane, including grubbing out of an extensive row of cotoneaster bushes that were causing line-of-sight issues for motorists and replacement of street signs.

1311.4 New Street signs were added to Coventry Road to further identify Bromleigh Villas.

1311.5 Streetlight No. 3 on Frances Road was reported as not working. **Clerk to action.**

1311.6 Councillor Hewer complained that the street cleaner had failed to reach the bottom of Church Road at the Castle and Church entrances. It was highlighted that this is a dead end and the street cleaner may not be able to turn around. Councillor Hewer suggested that smaller units should be sent rather than missing it completely. **Councillor Pam Redford to investigate.**

1312. OPEN SPACE.

1312.1 Rabbits and moles on Millennium Field need no intervention.

1312.2 Volunteers have replaced the 2 galvanised steel liners in the bins on the Lucy Price Playground and have disposed of the old liners.

1312.3 The Lucy Price Playground Inspection report was circulated to Councillors on 26th January. Quotations are being sought for the repairs.

1313 GRANTS

1313.1 Warwick Rural East Community Forum will next be held on 7th February in Cubbington (Pavilion not Village Hall).

1313.2 HS2 Community Funds are becoming available for those who are 'demonstrably disrupted by Phase 1 construction works.' Baginton is not yet affected by the development.

1314. HOUSING & GENERAL MATTERS

- A new housing survey was agreed. Organisers to be invited to talk at our next meeting. **Clerk to arrange.**
- A list of suggestions from residents was discussed regarding village improvements. Several were dismissed while others were approved. The list is to be condensed and it was suggested the list is distributed to residents to seek approval.

1315. FINANCIAL MATTERS.

a.	To advise Bank balances as at 28/01/2018	
	HSBC treasurers (community) account: -	£ 2017.04
	HSBC savings (BMM) account: -	£ 23347.32
	Total.....	£ 25364.36

Data as of 1st April 2017.

Ring fenced Monies	£1330.29
Committed Funds (Budget, L'Price, M'Field, N'Plan)	£10100.00
Underlying Council Reserves.....	£11430.29

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£346.05 Gross)	£346.05	101906
Baginton Village Hall (Committee room rent)	£32.00	101907
CPRE Donation	£1000.00	101908
Cheques not cashed - None	£0.00	
Cash needed in Current Account (Inc Un-presented cheques)	£1378.05	

- c. Approval of a proposal to raise the Clerk's salary in line with the Government's recommended scale to reflect experience and efficiency from April 2018. (Currently £346.05 to £366.28 monthly). Proposed by Councillor Hewer, seconded by Councillor Thomas and passed by show of hands.

1316. CONSULTATION DOCUMENTS.

1306.1 None received.

1317. BROCHURES AND DOCUMENTS available for perusal at meeting.

- a. Clerks & Councils Direct – January 2018.
b. Outlook Magazine – Winter 2017.

1318. ANY OTHER BUSINESS.

- 1318.1 Councillor Horsfall made comment about a car parked on the pavement on Mill Hill, causing an inconvenience for pedestrians.
- 1318.2 Councillor Horsfall reported a general increase in litter around the allotments, but Councillors agreed that our litter picker's route would not be extended to cover this area as it is not our responsibility. However, Councillor Keightley suggested contacting Mr Paul Kirk who supervises a group of volunteers who may be able to visit the area occasionally.
- 1318.3 Councillor Horsfall made general comments that the recycling centre at Kenilworth was being overly strict by refusing domestic waste on trailers. Councillor Hewer agreed, stating he had experienced similar problems elsewhere and that some larger items in estate cars were also being refused.

1319 The meeting closed at 8:35pm.

1320. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 1st March 2018** at 7.30pm in Baginton Village Hall.

APPENDIX 1 – Baginton Events Minutes from 16th January 2018.

Attendees:

Sharon Avery (SA), Brenda Brown (BB), Val Daly (VD), Gayle Goodwin (GG), Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley (JK), Della Thomas (DT), Nigel Thomas (NT), Rob Newman (RN), Sue Williams (SW)

1. Apologies:

Alan Brown (AB)

2. To discuss any matters relating to Events, Event Planning, and Event Preparations.

FILM NIGHTS - RhH circulated a list of films, attendance figures and costs since screening began in 2016. (Appendix). There is a loss of £437.65 (2 invoices outstanding) over the showing of 13 films; for the majority of the films attendance has been 40+. All agreed that it was a great community event and ticket prices should remain at £3. Baginton RBL club benefits from the bar takings before, during and after the screening.

Screenings booked for 2018

February 23rd – **Four Lions**

March 30th – **The Hatton Garden Job**

April 27th - **Eye In The Sky**

May 25th - **Birdman**

June 29th - **Lion**

July 20th – **The Greatest Showman**

September 28th – **Hidden Figures**

October 26th - **A United Kingdom**

November 30th - **Grease (Sing-a-long)**

GG has forwarded a 'write-up' and list of films to JK for the village newsletter.

NT & DT had a long wait for the arrival of the technician at the last film showing so GG has asked for the technicians phone numbers.

SA asked about showing a children's film. Response was that the uptake may not be good and there were not many on the Live & local list, although if Paddington 2 were available it would please adults too.

BARN DANCE –

RH has booked this with Tom & Margaret Oliver (Callers) for **15th September. RH to check**

Sausage & mash was a 'hit' at the last event and will be included in the price again.

Event to have earlier advertising this year – **RH**

PARTY IN THE PARK (PITP)

Tickets are available (Oak, Shop, Village Store & BE committee members) – no sales yet; not even AB! BB reported .. of the line up. GG Has forwarded an article and advertising for the village newsletter.

Acts have been booked and confirmed. (JLR, D DAY Darlings, Back to the 80s, Subterraneans). A sound meeting took place in November and **GG will arrange for a Sound/Acts meeting to take place asap. Trevor (MC) to be asked to attend** (He should be more involved). **GG to remind Millsy to send an itemised quote.**

Posters have been ordered – slight changes to be made

Lighting 'layout' time still needed. **RN, DT/NT to arrange a date at RBL club** (a Sunday in February).

Fireworks – same as last year **NT to book Johnathan's fireworks.** RN had more info about the training supplied by Fantastic Fireworks – Following a 2 day course, applicants accompany Fantastic Fireworks to be evaluated at 3 events. JK reported that even with qualification NT still would not be covered at level 4 by BPC

insurance as he does not work for a firework company. **NT to investigate costs for Jonathan's Fireworks to do the display for the bonfire event (Nov 3rd)** – anticipated to be over £1,000.

Toilets RH has been in touch with Brandon Hire. Toilet hire costs remain as last year but transportation costs have increased by £5 per journey – total increase of £20. **RH to book 1 urinal, 1 toilet for disabled, 5 event toilets.**

Bubbenhall first responders have yet to confirm availability (changes in personnel and organisation).

Walter Bush - has the date in the diary

Risk Assessment – RhH to update

Volunteer briefing - a meeting to be arranged a week before the event. Rotas / safety etc to be discussed and wrist bands issued.

Ice- cream van - SW to book

Wrist bands NT has enough adult bands but will get some plain bands for children (telephone/ contact details in case separated from adults).

Childrens Entertainer – DT to book The Great Raymondo

Merchandise - Flags a definite. **GG to cost items and come back with ideas.**

Floral Display - RN reported that Mick Smith would like to attend a meeting to discuss the display. **RH to see MS**

Finale - a smaller group of JLR musicians to be on stage

Signage RhH has started on new PITP signs – e.g. car park, pig roast, no parking etc.

Dates of OTHER EVENTS

Sunday 3rd June – The Big Lunch

Saturday 3rd November – Baginton Bonfire

3. BE Finances

The annual accounts have been audited (Thanks JK) and circulated.

Total Funds @ 31.12 17 = **£15,787.46**

Donations Bench cleaning and another defib (Village Hall/Old Mill) were suggested. With the JLR and Gateway works going ahead, Baginton Parish Council is compiling a 'wish list'. When compiled, BE will decide upon an amount and suitable project to contribute to.



Financial Report for
Baginton Events Meeting
January 16th 2018

	<u>Cash</u>	<u>Bank</u>	<u>Total</u>
Balance at 31.12.17	£313.49	£15,473.97	£15,787.46
<u>INCOME</u>			
Film Night Ticket sales (I Daniel Blake)	£129.00		
Film Night snack sales	£13.00		

<u>EXPENDITURE</u>			
Awaiting invoices for La La land and I Daniel Blake			
balance at	£455.49	£15,473.97	£15,929.46

BE Clothing - Some committee members have not got polo shirts and fading (stains even!) have been noted on some shirts). **Anyone requiring a new polo shirt should email NT with their size.**

4. Any other business. – NONE

Meeting closed at 8.24pm

Next meeting – 7.30pm February 20th @ RBL Club

Cinema

		<u>Income</u>		<u>Cost</u>	
	No.	Tickets	Snacks		
2016					
Mamma Mia (no admission charge)		£0.00	£20.00	£198.75	-£178.75
Lady in the van	44	£132.00	£16.00	£0.00	£148.00
Eddie The Eagle	35	£105.00	£40.00	£150.00	-£5.00
2017					
Pride	35	£105.00	£15.00	£150.00	-£30.00
Bridget Jones's Baby	45	£135.00	£10.00	£150.00	-£5.00
Florence Foster Jenkins	42	£126.00	£22.00	£150.00	-£2.00
Dad's Army	40	£120.00	£10.10	£150.00	-£19.90
Brassd Off	27	£81.00	£7.00	£223.20	-£135.20
A street Cat Named Bob	49	£147.00	£6.00	£202.80	-£49.80
Sully	42	£126.00	£10.00	£190.00	-£54.00
A Dog's Purpose	25	£75.00	£9.00	£190.00	-£106.00
La La Land	43	£129.00	£12.00	Awaiting Invoice	
2018					
I Daniel Blake	43	£129.00	£13.00	Awaiting Invoice	
TOTAL		£1,410.00	£190.10	£1,754.75	£437.65