

BAGINTON PARISH COUNCIL (BPC)
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 5th April 2018 AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Trevor Wright	District Council
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	David Hewer	
Councillor	Roger Horsfall	
Councillor	Nigel Thomas	
Councillor	Rob Newman	
Councillor	Steve Williams (Apologised, but arrived from item 1353 onwards)	
Councillor	Walter Bush	
Clerk	Phil Clark.	
Public	6 members of the public were present.	

The Chairman opened the meeting at 7.30pm and welcomed those present.

1343. DECLARATIONS OF INTEREST & APOLOGIES

1343.1 Declarations of interest were sought and none were declared.

1343.2 The following had apologised: Councillor Wallace Redford - County Council
 Councillor Pam Redford - District Council
 Councillor Robert Taylor

1344. MINUTES OF LAST MEETING.

1344.1 Minutes of the Ordinary Meetings on 1st March 2018, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

1345. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1345.1 Councillor Wallace Redford had sent his apologies and had raised no matters for discussion.

1346. REPORTS FROM WARWICK DISTRICT COUNCILLORS

1346.1 Councillor Pam Redford had sent apologies and had raised no matters for discussion.

1346.2 Councillor Trevor Wright explained that Councillors Wallace and Pam Redford were temporarily unavailable and that any queries should be channelled through him.

1346.3 Councillor Wright had attended the Coventry Airport Consultative Committee in February and reported that Aeros Group had transferred their Wellesbourne operation into Coventry Airport. Other operations were continuing unchanged from last year. Some changes to building were being considered and will be discussed at the next meeting.

1346.4 Councillor Wright confirmed that WDC would soon announce investment in the region to support the 2022 Commonwealth Games, which will be based in the Midlands. Specific sports mentioned for Leamington Spa were bowls and cycling. Measures will also be put in place to monitor the impact of the games on the region.

1346.5 Councillor Wright confirmed that a consultation on changes to the National Planning Policy Framework was currently taking place and that he would forward to the Clerk a PowerPoint presentation outlining key changes. He noted that included changes to policy on blocks of flats and the added importance of producing and maintaining an active Neighbourhood Plan in order to influence housing developments etc.

1346.6 Councillor Wright spoke about the General Data Protection Regulation and the impact it will have on all Councils. He has obtained a 'Data Protection for Dummies' type summary that he will send to the Clerk.

- 1346.7 Councillor Wright confirmed that now the policing precept had been finalised, the Portfolio Holder, Police & Crimes Commissioner and other stakeholders were due to meet in order to discuss policing policy and concerns over policing levels. An update will be provided to the Parish Council once it is available.
- 1346.8 Councillor Wright indicated that if an increase in crime, antisocial behaviour or other incidents could be linked to the holding of organised events in the region, action may be possible to limit or even cancel the event in future years. He encouraged reporting of ALL incidents to Police by calling 101 to generate a database for reference, especially when festivals, fairs and other events bring large numbers of people into the area. **Clerk to advertise.**
- 1346.9 Councillor Wright indicated that Stoneleigh Abbey had applied to sell part of the land it owns for the building of luxury homes. This had been done previously in 1998, but had raised some questions about the finances. An investigator has been appointed by WDC to look into the new application in light of this.

The Chairman thanked Councillor Wright for his report.

1347. PUBLIC PARTICIPATION PERIOD.

- 1347.1 A member of the public who had attended a previous meeting to complain that WDC had failed to enforce planning conditions reported that the site had now been visited by a WDC operative. A conclusion to the matter is awaited.
- 1347.2 A member of the public complained that although notice of the Gateway South Development had been received by post, a plan of the works is only available on-line or hard copies can be collected from WDC offices in Leamington. The resident asked if a simple map of the proposed works could be included with the postal notice. The resident also complained that a 21 day consultation period issued immediately before the Easter break was unreasonable. **Councillor Wright to enquire.**
- 1347.3 A member of the public asked about the filling of potholes in Baginton. Councillor Keightley indicated that after the harsh winter, there were many potholes in the region and the ones on major roads will take priority over those on smaller rural roads.

1348 WHITLEY SOUTH (JLR) DEVELOPMENT

Mr Martin Eckersall (Director – Roxhill) and Mr Michael Gilhooly (Construction Contractor and Works Liaison Officer – Buckingham Group) attended the meeting and had received prior permission to speak about the Whitley South project.

- 1348.1 Mr Eckersall indicated the various ways in which channels of communication will be maintained with residents, businesses and the Parish Council during the development. This will include regular meetings with the Parish Council, on-site surgeries for residents and businesses, a website, a public e-mail address for queries, notices for distribution around the village etc.
- 1348.2 Mr Eckersall indicated that works undertaken thus far included the archaeological investigation of the site and other enabling earthworks. Further work is unlikely to begin until the various planning conditions have been discharged to the satisfaction of WDC. This is expected in June and the next phase of works will then run for about 12 months. Some disruptions and road closures will be necessary and will be communicated in advance via the items detailed in section 1348.1 above.
- 1348.3 Mr Eckersall spoke about how the developers support communities during the development. Examples included improvements to play areas, access and refurbishment of community buildings, improvement to communal open recreational spaces etc. A formal application process will be advertised.
- 1348.4 Mr Gilhooly indicated that in addition to 1348.3 above, career promotions, apprenticeships and other direct interactions with the wider community are part of their commitment.
- 1348.5 Councillor Hewer asked why the current enabling works had ended so abruptly. Mr Eckersall indicated that once the bad winter weather started, continued work on site would be counterproductive as the ground would be too wet and further activity would damage the work that had already been completed.
- 1348.6 Councillor Thomas asked about the positioning of a wooden fence that had been reported as 'too close' to Baginton. Mr Eckersall explained that the fence was a temporary safety structure to prevent cattle from the adjoining farm from wandering onto the development site.

1348.7 Councillor Hewer asked why there had been such secrecy surrounding the archaeological works and why no site access was available for the public to see what was happening. Mr Eckersall indicated that the secrecy and a closed site policy were needed to prevent opportunist 'treasure seekers' taking items illegally from the site, but that a full archaeological report will be made available in due course.

1349. POLICE AND NEIGHBOURHOOD WATCH MATTERS

1349.1 No Neighbourhood Watch matters were reported.

1349.2 The latest Safer Neighbourhood Newsletter was circulated to Councillors on 12th March, with no new incidents to report in Baginton.

1350. BAGINTON EVENTS COMMITTEE UPDATE

1350.1 The next film night is 'Eye in the Sky' on 27th April at the British Legion Club.

1350.2 Tickets for the 14th July Party in the Park are selling well.

1350.3 The Events Committee AGM will be held on 17th April. **Clerk to publish agenda.**

1351. AIRPORT MATTERS

1351.1 No further airport matters were received.

1352. PLANNING

a. **The following planning decisions were received since the last meeting.**

i. None received

b. **To note applications awaiting WDC decision.**

i. W/18/0030 – Variation of conditions 5, 6, 8 and 9 of W/13/1763 to allow pegging out of the access road at the earliest opportunity. **NO OBJECTION** reported 3rd February.

ii. W/18/0264 – Signage (4 retrospective) at CFS Ltd, Bubbenhall Road, Baginton. **OBJECTION** reported 4th March.

NOTE: A letter from CFS explaining why new signage is required and inviting Councillors to visit the site was circulated on 13th March.

After reconsidering the need for signage as explained by CFS, the **OBJECTION** was withdrawn and **SUPPORT** offered for the application on 20th March.

c. **New planning applications or planning matters received since the last meeting.**

i. W/18/0307 – Erection of raised decking area and balustrade to rear of 47 Mill Hill. Circulated to Councillors 3rd March with response required by 22nd March. **NO OBJECTION** reported 21st March.

ii. W/18/0522 – Gateway South Development – Extensive commercial development of land to the south and west of Coventry Airport and Middlemarch Industrial Estate, Coventry. Circulated to Councillors via CD. Response date extended to 2nd May. **(Item deferred to end of meeting).**

iii. W/18/0493 – Signage, 2 building & 1 ground mounted (all traffic directional). Penso Consulting, Woodhams Road, Baginton, Cv3 4FJ. Circulated to Councillors 21st March, with response required by 13th April.

1353. NEIGHBOURHOOD PLAN

1353.1 The Neighbourhood Referendum took place on 15th March and was approved with 323 votes in favour and 17 vote against. The plan was 'made' by WDC on 20th March.

1353.2 Councillors agreed that up to £100 could be spent to produce hard copies of the Neighbourhood Plan. **Clerk to investigate.**

1354 HIGHWAY MATTERS.

1354.1 Summary of known Highways issues, by area.

1. Matters reported previously and awaiting action

- Bubbenhall Road (at stables) – Deep ruts at roadside
- Mill Hill – Damage to bridge.
- Holly Walk – Disintegrating pavements.

2. Areas with no reported issues (alphabetical) at date of meeting.

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Church Road
- Coventry Road
- Frances Road
- Friends Close
- Kimberley Road
- Hall Drive
- Mylgrove
- Oak Close
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

1354.2 It was noted that Church Road around the Smithy has flooded excessively this winter. Reported again on 13th March.

1354.3 It was noted that the missing fence around the Bubbenhall Bridge had been repaired, the grips cleared, the drains unblocked and some infill of the road edges undertaken with aggregate. However, Councillor Hewer expressed concern that the new fence was not robust enough to prevent a vehicle crashing through and down the steep embankment on the other side. Councillor Goodwin suggested the replacement fence was the same as was there before and Councillor Horsfall said he was not aware of anything crashing through the fence previously, other than the overloaded tractor and trailer that had initiated the need for repair.

1354.4 Councillor Hewer expressed disappointment that although some aggregate had been added to reinforce the road edges, it had simply been spread on top of the mud and no excavation had taken place. He felt this would have little effect on reinforcing the road edges.

1354.5 Councillor Horsfall indicated that drains down Mill Hill were blocked. **Clerk to investigate.**

1354.6 Councillor Horsfall asked if the netting around the Smithy car park should be removed. Councillors agreed and Councillor Horsfall volunteered to remove it.

1354.7 Street light No. 5 on Bosworth Close was reported as not working.

1354.8 Councillor Thomas reported that now the pavement in Holly Walk had been marked for repair, the markings indicated patching rather than full resurfacing. Councillor Keightley indicated that she was not familiar with exactly what the markings meant and whether Councillor Thomas' interpretation was correct. The Clerk indicated that with the amount of damage to roads and pavements in the region at the moment, spot safety repairs were routinely being undertaken rather than full resurfacing.

1355. OPEN SPACE.

- 1355.1 Councillor Horsfall indicated that rabbits and moles on the Millennium Field may need intervention and was invited to use his discretion regarding when to contact pest control.
- 1355.2 The Roman Military Research Society have permission to train on the Millennium Field on Saturday 7th April, in accordance with a previous Parish Council agreement that identified this as a valid use of the Field. Advice given is to avoid the marked football pitches.
- 1355.3 Thanks went to Councillor Hewer for organising a 'litter pick' along Stoneleigh Road on Sunday 25th March and thanks to the volunteers who joined him. 26 bags of rubbish were collected.
- 1355.4 WDC cut the grass on 30th March.

1356 GRANTS

- 1356.1 Councillor Trevor Wright informed those present that the Tesco 5p Plastic Bag fund was under subscribed and was offering grants of up to £20,000 for qualifying community projects. Information will be sent to the Clerk. **Councillor Wright to Action.**
- 1356.2 Examples of HS2 community project funding were circulated to Councillors on 12th March.

1357. HOUSING & GENERAL MATTERS

- 1357.1 The Housing Needs Survey are being printed and should be delivered next week.

1358. FINANCIAL MATTERS.

- a. To advise Bank balances as at 25/03/2018

HSBC treasurers (community) account: -	£ 2134.94
HSBC savings (BMM) account: -	£ 21350.81
Total.....	£ 23485.75

Data as of 1st April 2018.

Nominally ring fenced Monies	£1330.29
Committed Funds (Budget, L'Price, M'Field, N'Plan)	£9000.00
Underlying Council Reserves.....	£13155.46

- b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£366.28 Gross)	£366.28	101914
CPRE Annual Subscription	£36.00	101915
F H Roofing Ltd (for Smithy roof repair)	£660.00	101916
WALC Annual Subscription	£242.00	101917
Village Hall hire	£24.00	101918
Cheques not cashed - NONE		
Cash needed in Current Account (Inc Un-presented cheques)	£1328.28	

- c. The Smithy rent for the last quarter was paid into our account on 8th March.
- d. The Smithy tenant has agreed to pay half of the cost for repairing the Smithy roof. **Clerk to issue request.**

1359. CONSULTATION DOCUMENTS.

- 1359.1 The consultation on changes to NPPF (housing) was circulated to Councillors on 13th March with response required by 10th May.
- 1359.2 The consultation on Parking and Residential Design was circulated to Councillors on 27th March. Changes are to bring it in line with the new Local Plan. Response is required by 7th May.

1360. BROCHURES AND DOCUMENTS AVAILABLE FOR PURUSAL

- a. Clerks & Councils Direct – March 2018.
- b. LCR Magazine – Spring 2018.
- c. Countryside Voice – Spring 2018.

1361. ANY OTHER BUSINESS.

- 1361.1 Councillors were reminded that if they wish to attend the Commonwealth Church Service and reception on 8th April, they should contact the Clerk ASAP.
- 1361.2 Councillor Williams had suggested a 'map' of dog poo discarded around the village, but no volunteers came forward to organise the project.
- 1361.3 GDPR was briefly discussed and awareness raised again with Councillors
- 1361.4 The Website Manager reported 'serious issues' that are currently preventing data being updated onto the website. The current platform is no longer supported and it was proposed that the website should be transferred to a more modern, commercially available platform. Proposed by Councillor Keightley, seconded by Councillor Hewer and passed by show of hands. **Website Manager to organise.**
- 1361.5 Councillor Trevor Wright indicated that he was in contact with JLR regarding their development along Rowley Road and that at a future point he may be able to bring representatives along to Parish Council meetings to discuss any issues.
- 1361.6 Councillor Hewer reported that Drones are not allowed to be flown within 500m of an airport site, which included the Millennium Field. Councillor Bush confirmed he had spoken to a visitor about this issue.
- NOTE:** Post meeting, a search of the Civil Aviation Authority website suggest that recreational drones below 7kg in weight (known as small unmanned aircraft) are not subject to the restriction indicated in 1361.6 above.

1362 The meeting closed at 8:33pm.

1363. DATES FOR YOUR DIARY.

The Parish Assembly will be held on **Thursday 12th April 2018** @ 8:00pm, in the Main Village Hall.
 Next Parish Council Meeting: **Thursday 3rd May 2018** at 7.30pm in Baginton Village Hall.

1364 Post Meeting Discussion

A brief discussion was held regarding application W/18/0522 (Gateway South). It was agreed that the best way to study all of the information within the timescale allowed is to divide the application into manageable sections and allocate them to Councillors for consideration. **Clerk to organise.**