

BAGINTON PARISH COUNCIL (BPC)
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 1st JUNE 2017 AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Julie Keightley	Chairman
Councillor	Walter Bush	
Councillor	David Hewer	
Councillor	Roger Horsfall	
Councillor	Rob Newman	
Councillor	Robert Taylor	
Councillor	Nigel Thomas	
Councillor	Steve Williams	

Clerk Phil Clark.

Public 3 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present, congratulating Councillor Wallace Redford on his re-election.

1161. DECLARATIONS OF INTEREST & APOLOGIES

1161.1 Declarations of interest were sought and none were declared.

1161.2 The following had apologised: - Councillor Chris Goodwin (Vice Chairman)

1162. MINUTES OF LAST MEETING.

1162.1 Minutes of both the Annual and Ordinary Meetings on 4th May 2017, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Horsfall.

1163. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1163.1 Councillor Wallace Redford reported that following County elections of 4th May, the Conservative Party hold a majority of 16 on the County Council, with Conservative Chairman heading all Committees. This should alter the way in which policies and decisions are derived.

1163.2 Councillor Hewer asked about ruts along the side of Bubbenhall road which have been there 2 winters. Councillor Wallace Redford confirmed they were on the list to be done, but other works are a higher priority.

The Chairman thanked Councillor Redford for his report.

1164. REPORTS FROM WARWICK DISTRICT COUNCILLORS

1164.1 Councillor Pam Redford confirmed that a by-election will need to be held following the resignation of District Councillor Nick Harrington.

1164.2 Councillor Redford confirmed that WDC had secured £2 million in National Lottery Funding to help refurbish leisure centres in the district.

1164.3 Councillor Redford passed on advice from Police regarding vigilance at public events following recent terrorist attacks.

- 1164.4 Councillor Redford confirmed that as part of the District Council's policy on sustainability, the Lifeline Team had purchased 2 electric cars for daily use.
- 1164.5 Councillor Redford confirmed that new WDC Headquarters were to be built at Covent Garden in Leamington and that an exhibition will be held on Saturday 3rd June at Royal Priors in Leamington.
- 1164.6 Councillor Redford informed those present that a video has been mounted on the WDC website explaining how to complete a postal vote during elections.
- 1164.7 With regards to the new WDC Headquarters, Councillor Hewer asked what would happen to the current Riverside Headquarters and what size the new building would be compared to the current one. Councillor Redford confirmed that Riverside would be used for housing and that the new building would be smaller than the current one, which is now too large for requirements especially with more staff being able to work from home.
- 1167.8 Councillor Hewer asked if Councillor Pam Redford would support Planning Application W/17/0809 (Lucy Price Sunday School development). Councillor Redford agreed.

The Chairman thanked Councillor Redford for her report.

1165. PUBLIC PARTICIPATION PERIOD.

- 1165.1 Reports of nuisance motorbikes racing along the Stoneleigh Road between Smith's and Lamb's (Baginton Nurseries) on Sunday 14th May between 2:00pm & 2:30pm were passed to the Police.
- 1165.2 Three residents from Hall Drive reported that their bins were not emptied on 16th May. Vegetation has since been cut back by residents and the bins emptied with a bespoke collection on Saturday 27th May. The Chairman asked Councillor Pam Redford if residents or the Parish Council could be warned about encroaching vegetation before a refusal to collect is encountered. **Councillor Pam Redford to ask the WDC department.**
- 1165.3 Prior to the meeting, a resident from Mylgrove asked if trees could be pruned to improve satellite dish reception. The Clerk reminded Councillors that the Parish Council have adopted the County Council policy in this matter and that the high tree line provides sound and pollution protection for residents in the shadow of the A46. Councillors agreed that the resident should seek an engineering solution, such as relocating the satellite dish, using a different style of dish or mounting it higher. **Clerk to contact resident.**
- 1165.4 A resident reported fly tipping down Chantrey Heath Lane.
- 1165.5 A resident reported that the drain near The Oak pub that was filled with tarmac had finally been repaired and asked why this policy of adding tarmac has been adopted. Councillor Wallace Redford confirmed that this action was not Highways policy and that if it happens again, report it to him and he will get it actioned.

1166. POLICE AND NEIGHBOURHOOD WATCH MATTERS

- 1166.1 No Neighbourhood Watch matters to report.
- 1166.2 The Lunt fort was broken into on 9th May but nothing was taken. The Chairman confirmed that Russell's Nurseries were also broken into on that night, but again nothing was taken.
- 1166.3 Councillor Bush informed those present that on this morning, the stables by Smith's Nurseries were broken into between 4:00am and 5:30am, with items bagged ready for removal.

1167. BAGINTON EVENTS COMMITTEE UPDATE

- 1167.1 It was noted that the next film night had been rescheduled to 23rd June.
- 1167.2 Party in the Park is scheduled for 8th July. The risk assessment needs sending to our insurers and emergency services by 9th June. **Clerk to action.**
- 1167.3 The Big Lunch event is scheduled for 11th June.

1168. AIRPORT MATTERS

1168.1 Councillor Horsfall confirmed there were no airport issues to discuss, but the next meeting is scheduled for 19th July.

1169. PLANNING

1169.1 The following planning decisions were received since the last meeting.

- i. W/17/0608 – Variation of conditions 20 and 21 – open storage on the site – Land at Siskin Parkway West, Middlemarch. **NO OBJECTION** reported on 25th April. **GRANTED** 15th May.

1169.2 To note applications awaiting WDC decision.

- i. W/17/0038 – Retrospective application for installation of a loading bay, In Transit, Bubbenhall Road, Baginton. Circulated to Councillors on 24th January, **NO OBJECTION** reported 3rd February.
- ii. W/17/0366 – Outstanding Reserved Matters (Condition 1) in relation to application W/13/1763 (Granted March 2014), circulated to Councillors 9th March. **NO OBJECTION** reported 29th March.
- iii. W/17/0629 – Erection of single storey side and rear elevation. No. 10 Coventry Road, Baginton. **NO OBJECTION** reported 27th April.

1169.3 New planning applications & other planning matters received since the last meeting.

- i. W/17/0809 - Demolition of existing school building and erection on 2 houses. Church Road, Baginton, CV8 3AR. Circulated to Councillors on 12th May, with response required by 2nd June. **SUPPORT** sent 23rd May.

1169.4 Councillor Hewer voiced deep concerns regarding the operation of the WDC planning department in relation to W/17/0809. WDC reports in relation to the site carry false information, advice originally supplied by WDC is now being contradicted by the current Planning Officer, surveys that were not requested for the original application are now being demanded and the queries from WDC relate to items that are not actually on the current application. Councillor Pam Redford asked for details and she will look into it. **Councillor Hewer to forward details.**

1170. NEIGHBOURHOOD and LOCAL PLANS

1170.1 The Neighbourhood Plan has now been submitted to WDC for independent inspection, having removed items that WDC have objected to.

1170.2 The letter to Andy Street from CPRE querying housing numbers in the Coventry and Warwickshire Local Plans was circulated to Councillors on 10th May, who approved endorsing it. CPRE sent the letter on 12th May, with an endorsement from Baginton Parish Council and other local councils.

1170.3 Reports from the meeting with CPRE regarding Coventry City Council (CCC) housing numbers will result in letters being sent to MPs. Another meeting is due to be held (date to be confirmed) which Councillor Bush volunteered to attend. Items of concern include:

- a. CCC will only sacrifice 10% of their Green Belt on housing
- b. CCC occupational densities differ from other models, giving elevated housing numbers.
- c. CCC indicates that new houses allocated for their needs in neighbouring areas will be absorbed by CCC wherever practical.
- d. CCC are committed to building student flats instead of houses.
- e. The type of housing earmarked for King's Hill is not what is needed.

1171 HIGHWAY MATTERS.

1171.1 Summary of known Highways issues, by area.

1. Matters reported previously and awaiting action

- Church Road – Review to be undertaken
- Bubbenhall Road (at stables) – Deep ruts at roadside
- Bubbenhall Road (at stables) – missing hedge and fence following an accident.

2. Areas with no reported issues (alphabetical) at date of meeting.

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Coventry Road
- Frances Road
- Friends Drive
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

1171.2 The road sweeping lorry operated n Baginton on 11th May.

1171.3 WDC cut the grass on weeks beginning 8th and 22nd May.

1171.4 Coventry City Council cut the grass at the Roman Way junction on 26th May.

1172. OPEN SPACE.

1172.1 Rabbits & moles on the Millennium Field require no intervention. **Councillor Horsfall to monitor.**

1172.2 Improved security on the Millennium Field is continuing well.

1172.3 It was noted that an application for funding from the Lucy Price Relief in Need Charity to refurbish the Lucy Price Playground was made on 16th May.

1172.4 An advert for a new litter picker had been issued in the Newsletter. **Clerk to process applications.**

1173 GRANTS – There were no grant matters to be discussed.

1174. HOUSING & GENERAL MATTERS

1174.1 It was noted the May 2017 changes to the Planning Act were circulated to Councillors on 24th May.

1175. FINANCIAL MATTERS.

a.	To advise Bank balances as at 24/05/2017	
	HSBC treasurers (community) account: -	£ 3573.18
	HSBC savings (BMM) account: -	£ 20126.11
	Total.....	£ 23699.29

Data as of 1st April 2017.

Ring fenced Monies	£1330.29
Committed Funds (Budget, L'Price, M'Field, N'Plan)	£10100.00
Underlying Council Reserves.....	£10248.84

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£335.91 Gross)	£346.05	101866
Village Hall rent & Coffee Club payments	£48.00	101867
Office costs and overheads	£207.00	101668
Litter picking honorarium	£135.00	101669
Website Honorarium	£62.50	101670
St John the Baptist Church (Flower Festival)	£35.00	101671
Cheques not cashed – 101860 (WALC)	£234.78	
Cash needed in Community Account (Inc Un-presented cheques)	£1068.33	

- c. The Annual Return and associated documents were sent to Grant Thornton on 24th May.
- d. The use of 'Ring fenced Funds' for other purposes was discussed, following confirmation from WALC that unless they are formally held in a trust and the club constitution adopted in relation to use of the money, then the money belongs to the Council to use as we wish. Councillors thanked the Clerk for clarification, but did not want to change the current situation at the moment.
- e. To note that journalists are now legally entitled to examine Parish Accounts, however the right to object or question the accounts remains with registered voters within the area only.
- f. To note that our workplace pension staging date is 1st July. All documents are in place and the Clerk will finalise the declaration of conformity soon after the staging date. The Clerk also confirmed there was no financial impact on the Council. **Clerk to action.**
- g. To note that the Smithy rent was requested on 23rd May.
- h. To note that our VAT refund of £1559.46 was paid into our account on 25th May.

1176. CONSULTATION DOCUMENTS.

- 1176.1 The Coventry Airport consultation on GPS rather than ground based beacons for navigating into Coventry Airport was circulated to Councillors on 12th May, with a consultation drop-in session scheduled for 21st June and response required by 31st July. Councillor Williams noted that the new flight paths seem to use steeper banking manoeuvres, which require more power and may increase noise over populated areas. Councillors agreed to discuss this item at our next meeting, following the drop-in session. **Clerk to add to next agenda.**
- 1176.2 The Warwick District Community Infrastructure Levy is due to be inspected from 10:00am on 16th July at Leamington Town Hall. Any response is required by 22nd June. There were no comments from Councillors.

1177. BROCHURES AND DOCUMENTS available for perusal at meeting.

- i. Clerks & Councils Direct – May 2017.

1178. ANY OTHER BUSINESS.

- 1178.1 The Parish Council's Annual Return and accompanying documents have been added to the village website.
- 1178.2 Data Protection Officer may become required under European Legislation. WALC have advised preparing now in anticipation of it being required. **Clerk to pursue.**
- 1178.3 The financial risk assessment suggested by Trevor Thompson during the internal audit has been completed and mounted on the website.
- 1178.4 Details of a revised bus service were circulated to Councillors on 28th May, with any comments required by 23rd July.
- 1178.5 Councillor Hewer asked if grass clippings could be blown off pavements.
- 1178.6 Councillor Thomas asked if he organised a Village Hall tidy-up day, would Councillors volunteer? The suggestion was met positively.
- 1178.7 Councillor Pam Redford had been contacted by a resident regarding the installation of a hard-surface walking / running track around the Millennium Field. Councillor Thomas reminded those present that this had been raised before and was still a possibility, however the Chairman reminded Councillors that we have a lot happening at the moment (Local Plan, Neighbourhood Plan, Millennium Field security, Lucy Price Playground etc), but that the idea would remain on our wish list along with other similar projects to be reviewed in the future.

1179. The meeting closed at 8:30pm.

1180. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 6th July 2017** at 7.30pm in Baginton Village Hall.