

BAGINTON PARISH COUNCIL (BPC)

MINUTES OF THE ORDINARY MEETING HELD ON

THURSDAY 2nd June 2016

AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Nick Harrington	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Rob Newman	
Councillor	Walter Bush	
Councillor	David Hewer	
Councillor	Robert Taylor	

Clerk Phil Clark.

Public 9 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present.

926. DECLARATIONS OF INTEREST & APOLOGIES

926.1 Declarations of interest were sought and none were declared.

926.2 The following had apologised: - Councillor Wallace Redford
Councillor Pam Redford
Councillor Chris Goodwin
Councillor Nigel Thomas
Councillor Roger Horsfall
Councillor Steve Williams

927. MINUTES OF LAST MEETING.

927.1 Minutes of the Ordinary Meeting on 5th May and the Annual Meeting of the same date, having been printed & circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Taylor.

928. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

928.1 Councillor Wallace Redford had apologised prior to the meeting.

929. REPORTS FROM WARWICK DISTRICT COUNCILLORS

929.1 Councillor Nick Harrington indicated that a large number of planning applications were going to arrive with WDC in the near future regarding the HS2 development. A request by the Head of Development Services to have delegated powers in relation to the applications had been refused. Consequently, WDC were recruiting new members to the planning committee to allow multiple sessions to process the applications. Councillor Harrington indicated that any individual submitting planning applications in the near future may experience delays.

929.2 Councillor Hewer asked what was planned to cope with re-routing traffic around the numerous HS2 sites in the County. Councillor Harrington indicated that officers were looking into diversion routes and signage to mitigate the issue.

- 929.3 Councillor Harrington informed those present that the Secretary of State had decided not to call-in the JLR Whitley South planning application (W/16/0239). Councillor Hewer asked if we were able to appeal the decision. Councillor Keightley read a section of a letter submitted by Councillor Williams prior to the meeting, also asking if we should seek advice from a solicitor regarding whether there are grounds for a judicial review. It was concluded that a judicial review would examine the objective legal process, not the subjective decision of individual Councillors. As due process had been followed, there was little chance of a judicial review being successful and Councillors decided not to pursue this option.
- 929.4 Councillor Harrington informed those present that he had met with the Trustees of the Electric Railway Museum along with Richard Moon of Coventry City Council. The Museum site lies in the path of the JLR development and is part way through a 3-year lease with Coventry City Council that will not be renewed. A new site for the Museum is being sought, but with little success so far. A member of the public asked if the Aircraft Museum was safe and Councillor Harrington confirmed that the Aircraft Museum site did not lie in the path of the proposed development. Councillor Keightley read a section of a letter submitted by Councillor Williams prior to the meeting, asking for a meeting to be organised with Jeremy Wright MP and other interested parties to overturn the Secretary of State decision. It was confirmed that previous meetings with Jeremy Wright were unproductive and that Jeremy Wright was in support of the JLR application. Councillors agreed not to pursue the option of a meeting.
- 929.5 In relation to traffic using the village as a rat-run for the JLR development, Councillor Hewer asked if Rowley Road could be closed off. Councillor Bush objected and suggested that traffic lights at the bottom of Mill Hill would provide a more measured control of traffic through the village.

The Chairman thanked Councillor Harrington for his report.

930. PUBLIC PARTICIPATION PERIOD.

- 930.1 A member of the public had complained that a Yucca they had planted in the verge several years ago was badly damaged by WDC grass cutting operatives. The complainant had initially received a prompt and positive response from WDC, but the actions promised had not materialised.
- 930.2 A member of the public complained that a pothole by the bus stop seems to have been forgotten. It had been marked for repair some time ago and pot holes marked for repair afterwards had already been completed. **Clerk to chase.**
- 930.3 A member of the public noted that the drains by the Lucy Price Playground had not been cleared. Councillor Keightley disagreed, stating that after recent heavy rain she had passed by the area and the standing water was minimal. Councillor Keightley agreed that the grip had still not been cleared and the pavement had not yet been patched, but reiterated that the drainage was significantly improved.
- 930.4 A member of the public asked about planned improvements to the exit from Roman Way onto Howes Lane, claiming that no details had been supplied by Councillor Wallace Redford at the last meeting. Councillor Keightley disagreed, stating the Councillor Redford had clearly stated that hedges would be cut back or removed and all actions taken necessary to improve the line of sight at the junction.
- 930.5 A member of the public raised concerns that the Lucy Price Schoolroom development on Church Road (W/16/0606) would cut off their direct access to the rear of their properties. Although they were not against the development, they also did not want to lose the access route to the rear of their property and were seeking advice on how to respond to the planning application. Councillor Hewer (as a trustee of the Schoolroom Charity) confirmed that the right of way/access exists on plans, but that as it was not a public right of way, it did not need to be included as part of the planning application. Councillor Keightley read correspondence received from the applicant, confirming that the right of way/access exists and confirming that they are happy to accommodate the access for the properties. Councillor Keightley proposed that the Parish Council should support the development, but to include a caveat that the access issue is accommodated, seconded by Councillor Hewer and passed by the Council. The member of the public was satisfied with this approach.

930.6 A member of the public complained that they had not been notified of the Lucy Price Schoolroom development (W/16/0606), despite being immediately opposite the site. They also indicated that no public notice had been posted on the site. They had contacted WDC and had been told that it is no longer their policy to post notices, other than in conservation areas.

Councillor Harrington confirmed that WDC policy was to inform adjacent sites of planning applications, but not those opposite. However, he was not aware of any change in policy regarding the issue of site notices and would enquire and report back at the next meeting. **Councillor Harrington to action.**

931. POLICE AND NEIGHBOURHOOD WATCH MATTERS

931.1 No Neighbourhood Watch matters received since the last meeting.

931.2 The May Safer Neighbourhood Team Newsletter was circulated on 11th May, with one new incident reporting a burglary in Bosworth Close on the afternoon of 28th April.

931.3 A burglary was reported with theft of money from a business on Mill Hill on the night of 22nd May.

932. BAGINTON EVENTS COMMITTEE UPDATE

932.1 The Big Lunch on the Millennium Field would take place from noon on Sunday 5th June.

933. PARISH COUNCIL WEBSITE

933.1 Councillor Keightley noted that upcoming events continue to populate the website as they are received.

933.2 Councillor Keightley also confirmed that an invoice for payment for the website domain name had been received and would be ready for payment at the next meeting.

934. AIRPORT and TOLLBAR.

934.1 There were no airport matters to report. The next meeting is scheduled for July.

934.2 The latest Tollbar Newsletter was circulated to Councillors on 25th May.

934.3 It was noted that a cheque had been received from Galliford Try for £2400 as payment for the Lucy Price Playground repairs, as part of their Community Engagement programme.

935. PLANNING

935.1 The following planning decisions were received from WDC since the last meeting.

- i. W/16/0239 – JLR Application at Whitley and South of A45 along Rowley Road. Notice was received on 23rd May that the Secretary of State would **NOT** be calling-in the application.

935.2 To note applications awaiting WDC decision.

- i. W/16/0354 – Variation of reserved matters associated with W/15/1122. Circulated to Councillors on 5th March with response required by 24th March. **NO OBJECTION** reported 20th March.
- ii. W/16/0636 - Install a new roof; new windows & doors and erection of a single storey rear extension. Hamelin, Coventry Road. Circulated to Councillors 13th April with response by 2nd May. **OBJECTION** reported 27th April. Councillor Bush noted that our objection had not been posted on the WDC website and there was confusion as to whether WDC were taking the objection into account. **Clerk to action.**
- iii. W/16/0659 - Install 18 dock pods, turnstile gate, security barriers, and new road with security fencing to connect existing sites. Building 180 (Former City Link), Siskin Parkway West, Coventry, CV3 4HX. Circulated 18th April with response by 9th May. **NO OBJECTION** reported 25th April.

935.3 New planning applications and other planning matters.

- i. W/16/0606 – Demolition of former school building and erection of two Dwellings, Church Road, Baginton, CV8 3AH. Circulated to Councillors 16th May, with response required by 6th June. This item was discussed within the public participation section (930.5)

936. NEIGHBOURHOOD and LOCAL PLANS

- 936.1 Councillor Keightley read a section of a letter submitted by Councillor Williams prior to the meeting, briefly updating those present on progress updating the Neighbourhood Plan on the basis that Stoneleigh & Ashow will leave the group.
- 936.2 Councillor Bush confirmed that Stoneleigh & Ashow Council had made no progress on their Neighbourhood Plan and proposed that Baginton and Bubbenhall should 'divorce' from Stoneleigh & Ashow, allowing for the application of a new Neighbourhood Plan boundary area to include just Baginton and Bubbenhall. The motion was seconded by Councillor Keightley and passed unanimously.
- 936.3 Councillor Bush confirmed that work had been started to remove reference from Stoneleigh & Ashow from the draft plan and that photographs have been included showing the various different styles of rural village housing that help define our villages.
- 936.4 Councillor Bush informed those present about Regulation 14 (Formal Public Consultation), that is required as part of the Neighbourhood Plan process. All residents and businesses affected by the plan must be consulted and all views collated. This would potentially place additional work on the Clerk, for which fees would be paid if the Clerk were willing to undertake the work. The Clerk indicated that he required more information on what was required before he was able to commit. **Councillor Bush to action.**
- 936.5 Councillor Bush informed those present that we were continuing to work with CPRE regarding the Coventry City Council Local Plan, but that Coventry City Council were not cooperating and were only releasing information when formal freedom of information requests were made, thus slowing the whole process. CPRE are trying to arrange a meeting with the Inspector ahead of the Examination in Public. Councillor Harrington confirmed that WDC Councillors had been asked to comment on the Coventry City Council Local Plan.
- 936.6 Councillor Bush commented that many Councils had reviewed their housing needs and had revised their estimate downwards, except Coventry who had increased theirs by 18000.

937 HIGHWAY MATTERS.

- 937.1 Summary of known Highways issues, by area.
1. **Matters reported previously and awaiting action**
 - Church Road – Review to be undertaken.
 - Coventry Road - Pavement disintegration & blocked drains/grip at Lucy Price Playground (now marked for repair).
 - Roman Way – hedges impinging on sight lines exiting into Howes Lane
 - Bubbenhall Road (at stables) – Deep ruts at roadside
 2. **Areas with no reported issues (alphabetical) at date of meeting.**
 - Andrews Close
 - Bosworth Close
 - Bubbenhall Road (main road excluding area at stables & Oakey Hill)
 - Frances Road
 - Kimberley Road
 - Hall Drive
 - Holly Walk
 - Mill Hill
 - Mylgrove
 - Oak Close
 - Stoneleigh Road
 - Underhill Close
- 937.2 Fly tipped items in Friend's Close were reported on 10th May and were removed by 12th May.
- 937.3 Fly tipped green waste along Church Road was reported on 15th May and is no longer there.

- 937.4 A potential mains water leak along Bubbenhall Road by the stables was reported to Severn Trent Water on 4th May and was investigated by them.
- 937.5 Councillor Hewer informed those present that the roadside ruts along the Bubbenhall Road were now 10 inches deep in some places and although some had been marked for repair, not all of them had been marked. He warned of claims against damaged cars and possible accidents.
- 937.6 Councillor Hewer asked about the 'General Review' of Church Road. He was informed that items for repair along Church Road had been submitted as they were spotted, which had resulted in a disjointed situation. At a previous meeting, Councillor Wallace Redford had suggested that he would ask for a single review of the whole of Church Road to list all issues in a single report and to place an order for all to be completed together.

938. OPEN SPACE.

- 938.1 There was no report on rabbits and mole activity.
- 938.2 WDC mowed the grassed areas on 4th May and again on 20th May.
- 938.3 Graffiti on the walls of the underpass at the bottom of Mill Hill was reported on 23rd May. Councillor Harrington suggested this may be a job for Community Payback. **Clerk to action.**
- 938.4 Councillor Newman suggested that the benches on the Millennium Field were in need of some care and maintenance. **Clerk to investigate.**

939 GRANTS

- 939.1 It was noted that the WREN Grant Application for improving access to the Millennium Field was complete and ready to be submitted. The deadline for this round of applications is 5:00pm on 8th June. **Clerk to action.**

940. HOUSING & GENERAL MATTERS

- 940.1 Councillors decided not to follow up Fiona Henderson's offer of a further housing needs survey. **Clerk to communicate the decision.**

941. FINANCIAL MATTERS.

- a. To advise Bank balances as at 25/05/2016
- | | |
|--|------------|
| HSBC treasurers (community) account: - | £ 3023.26 |
| HSBC savings (BMM) account: - | £ 19822.82 |
| Total..... | £ 22846.08 |

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£335.91 Gross)	£335.91	101807
Office costs & overheads	£207.00	101808
Litter Picking honorarium	£135.00	101809
Website manager honorarium	£62.50	101810
Peter Thompson Invoices 00881 & 00882	£524.28	101811
Parish Council Insurance - Hiscox	£919.77	101812
Flower Festival	£35.00	101813
Cheques not yet presented – 101803 Village Hall	£36.00	
Total Funds required in Community Account (Inc Un-presented cheques)	£2255.46	

- c. The audit of systems by the Financial Committee was undertaken on 18th May and all was found to be in order.
- d. The Annual Return and associated documents were sent to Grant Thornton on 25th May.

- e. The Smithy Rent and Insurance was requested on 25th May.
- f. Councillors discussed the proposal that the Parish Council sets up a workplace pension using the Government's NEST Scheme. Proposed by Councillor Keightley, seconded by Councillor Newman and carried unanimously. **Clerk to action.**

942. CONSULTATION DOCUMENTS.

942.1 There were no consultation documents since the last meeting.

943. BROCHURES AND DOCUMENTS available for perusal at meeting.

- a. CPRE Field Work Magazine

944. ANY OTHER BUSINESS.

944.1 There were no further matters raised.

945. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 7th July 2016** at 7.30pm in Baginton Village Hall.

The meeting closed at 8:25pm.