

**BAGINTON PARISH COUNCIL (BPC)**  
**MINUTES OF THE ORDINARY MEETING HELD ON**  
**THURSDAY 7<sup>th</sup> June 2018 AT THE VILLAGE HALL, BAGINTON.**

**PRESENT:**

Councillor	Wallace Redford	County Council
Councillor	Pam Redford	District Council
Councillor	Trevor Wright	District Council
Councillor	Julie Keightley	Chairman
Councillor	David Hewer	
Councillor	Roger Horsfall	
Councillor	Robert Taylor	
Councillor	Steve Williams	
Councillor	Walter Bush	
Councillor	Nigel Thomas	
Councillor	Rob Newman	

Clerk	Phil Clark.
Public	4 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed all present.

**1400. DECLARATIONS OF INTEREST & APOLOGIES**

1400.1 Declarations of interest were sought and none were declared.

1400.2 The following had apologised: Councillor Chris Goodwin - Vice Chairman

**1401. MINUTES OF LAST MEETING.**

1401.1 Minutes of the Annual Meeting on 3<sup>rd</sup> May 2018, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer

1401.2 Minutes of the Ordinary meeting on 3<sup>rd</sup> May 2018, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

**1402. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD**

1402.1 Councillor Redford confirmed the repainting of road markings in Baginton had been completed recently.

1402.2 Councillor Redford confirmed that the pot hole in the road outside The Oak public house had not been marked for repair and he will action that. **Councillor Wallace Redford to action**

1402.3 Councillor Redford confirmed that the barriers at the Mill Hill Bridge had been put back up and that the bridge was on the schedule for repair.

1402.4 Councillor Redford confirmed that patching of the speed hump by the Lucy Price Playground had been missed and he would follow it through with Highways. **Councillor Wallace Redford to action**

1402.5 Councillor Redford confirmed that a series of grips along the Bubbenhall Road around the Alvis Works had been scheduled for clearing and that the grips by the Bridge on Bubbenhall Road had already been done.

1402.6 Councillor Redford confirmed that the next WRE Community Forum will be at 7:30pm, 13<sup>th</sup> June at Eathorpe Village Hall.

1402.7 Councillor Redford confirmed that the patching on the Holly Walk pavement was temporary and that full resurfacing would be undertaken at a later date.

1402.8 Councillor Taylor pointed out that the two drains outside The Old Mill Public House appeared blocked and the pavements opposite the drains were in a poor state. **Clerk to investigate.**

1402.9 Councillor Hewer reiterated that the grips at the Bubbenhall Bridge were being overwhelmed by the natural spring in the field opposite. The Clerk confirmed he had already contacted WCC about the matter.

The Chairman thanked Councillor Redford for his report.

### **1403. REPORTS FROM WARWICK DISTRICT COUNCILLORS**

- 1403.1 Councillor Trevor Wright confirmed that a public exhibition will be held at The Royal Priors on the weekend of 9<sup>th</sup> & 10<sup>th</sup> June to present the plans for the new WDC Headquarter Building.
- 1403.2 Councillor Wright confirmed that the Joanne Graham Award was now accepting nominations for PCSO's who have given outstanding service to our community.
- 1403.3 Councillor Pam Redford confirmed that the deadline to apply for a grant for a community activity to commemorate WW1 had been extended until 2<sup>nd</sup> July.

The Chairman thanked Councillors Wright and Redford for their reports.

### **1404. PUBLIC PARTICIPATION PERIOD.**

- 1404.1 A member of the public reiterated issues raised previously in the meeting, regarding blocked drains, blocked grips and potholes within the area, adding that the drains approaching the Stables down Oakey Hill were also blocked, which may be contributing to the grips being overwhelmed at Bubbenhall Bridge (as discussed in 1402.9 above). Councillor Wallace Redford confirmed that a village walkthrough with the Area Surveyor and the Parish Council would be of use. **Councillor Wallace Redford to arrange.**

### **1405 WHITLEY SOUTH (JLR) DEVELOPMENT**

Mr Martin Eckersall attended as a representative for the above development and reported the following.

- i. Work has continued with the enabling works, utility diversions and site clearance.
- ii. Of the 108 conditions set on the main contract, only condition 21 is awaiting discharge, which relates to roads.
- iii. Plans and conditions relating to the bridge over the A45 have been agreed.
- iv. Weather allowing and following the discharge of condition 21, the next phase will begin in July.
- v. The next phase is due to run for about 12 months.
- vi. The site compound has now been set up and is operational.
- vii. Public 'open days' to the site should begin before the next stage begins.
- viii. The promised website is still in draft form, but will go live before the next phase begins provided all development stakeholders agree.
- ix. Queries had been raised regarding the removal of trees and bushes on land behind the King Henry School playing fields, but Coventry City Council Enforcement had agreed that the works undertaken were within the scope of the planning application as part of the flood attenuation works, as agreed with Environment Agency..

- 1405.1 Councillor Williams asked if the new Traffic Management Plan was available yet. Mr Eckersall stated it will be available before the next phase starts.
- 1405.2 Councillor Horsfall asked about excessive dust from the site. Mr Eckersall said he was not aware of having received any complaints regarding this matter.
- 1405.3 Councillor Horsfall asked about the 'beeping' from vehicles on site. Mr Eckersall confirmed that the beeping is required for Health & Safety reasons for vehicles working on site.
- 1405.4 Councillor Taylor asked about noise associated with piling. Mr Eckersall confirmed that the only piling would occur North of the A45. The buildings along Rowley Road would not be piled.
- 1405.5 A member of the public asked about damage to pavements and drives. Mr Eckersall took the person's contact details and they agreed to discuss the matter outside the meeting.

The Chairman thanked Mr Eckersall for his update.

**1406. POLICE AND NEIGHBOURHOOD WATCH MATTERS**

1406.1 No Neighbourhood Watch matters were reported.

1406.2 The latest Safer Neighbourhood Newsletter was circulated to Councillors on 13<sup>th</sup> May, with no new incidents to report.

**1407. BAGINTON EVENTS COMMITTEE UPDATE**

1407.1 The next film night is 'Hector' on 29<sup>th</sup> June at the British Legion Club.

1407.2 Tickets for the 14<sup>th</sup> July Party in the Park are selling well.

1407.3 Baginton Big Lunch took place on 3<sup>rd</sup> June and was attended by 40 people.

**1408. AIRPORT MATTERS**

1408.1 No airport matters were received. A meeting is scheduled for July.

**1409. PLANNING**

a. The following planning decisions were received since the last meeting. **NONE**

b. To note applications awaiting WDC decision.

- i. W/18/0522 – Gateway South Development – Extensive commercial development of land to the south and west of Coventry Airport and Middlemarch Industrial Estate, Coventry. Circulated to Councillors via CD. Response date extended to 2<sup>nd</sup> May. **OBJECTION** reported 2<sup>nd</sup> May.
- ii. W/18/0539 – Approval of reserve matters under W/18/0239, regarding access, appearance, layout & scale of the primary substation – Zone 4, Whitley South, Rowley Road. **OBJECTION** reported 11<sup>th</sup> May.
- iii. W/18/0643 – Site clearance and mixed use development of up to 2500 dwellings & associated infrastructure and amenities. Land at Kings Hill Lane, Stoneleigh. Circulated to Councillors on 2<sup>nd</sup> May. **OBJECTION** reported 22<sup>nd</sup> May.

c. New planning applications or planning matters received since the last meeting. **NONE**

**1410 HIGHWAY MATTERS.**

1410.1 Summary of known Highways issues, by area.

**1. Matters reported previously and awaiting action**

- Bubbenhall Road (at stables) – Deep ruts at roadside
- Bubbenhall Road (at stables) – flooding / pooling of water
- Mill Hill – Damage to bridge.
- Church Road – No road markings at junction with Kimberley Road (outside British Legion Club).
- Coventry Road – pot holes

**2. Areas with no reported issues (alphabetical) at date of meeting.**

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Frances Road
- Friends Close
- Kimberley Road
- Hall Drive
- Mylgrove
- Oak Close
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

- 1410.2 The WDC drain clearing vehicle was seen operating in the village on 11<sup>th</sup> May.
- 1410.3 Residents reported seeing the drain cleaning vehicle specifically clear the gully pot on church road on 14<sup>th</sup> May and that the flood water could now be seen draining away.
- 1410.4 The bollard on the junction of Frances Road and Coventry Road at the mini roundabout has been replaced.
- 1410.5 WDC cut the grass on 23<sup>rd</sup> / 24<sup>th</sup> May and again on 5<sup>th</sup> June.
- 1410.6 The speed hump outside Greenthatch on Coventry Road was patched on 30<sup>th</sup> May.
- 1410.7 The pavement on Holly Walk was patched on 31<sup>st</sup> May.
- 1410.8 White line road markings were repainted on 4<sup>th</sup> June.
- 1410.9 Councillor Hewer asked about infill of deep ruts along the sides of Bubbenhall Road. Councillor Wallace Redford suggested this could also be discussed with the Area Surveyor (see 1404.1 above).

#### **1411. OPEN SPACE.**

- 1411.1 Councillor Horsfall indicated that rabbits on the Millennium Field may need intervention and was invited to use his discretion regarding when to contact pest control.
- 1411.2 Councillor Thomas raised concerns regarding the return of Knotweed on land behind the Church. A member of the public who had been involved with the Knotweed clearance carried out over three years said he would take a look, as the work was guaranteed and the contractors may need to be called back under the guarantee.
- 1411.3 Councillor Newman asked about the safety of the pirouette mount that was protruding from the ground on the Lucy Price Playground. Councillor Keightley confirmed that measures to make it safe were constantly stolen or vandalised by persons unknown.

#### **1412 GRANTS**

- 1412.1 It was noted the Warwick Rural East forum will be held from 7:30pm on 13<sup>th</sup> June at Eathorpe Village Hall.

#### **1413. DATA PROTECTION (GDPR), HOUSING & GENERAL MATTERS**

- 1413.1 It was noted that Baginton Parish Council had the appropriate documents in place to comply with new Data Protection rules that came into force on 25<sup>th</sup> May.

#### **1414. FINANCIAL MATTERS.**

- a. To advise Bank balances as at 01/06/2018
- |  |            |
|--|------------|
| HSBC treasurers (community) account: - | £ 2970.19  |
| HSBC savings (BMM) account: -          | £ 25041.40 |
| Total.....                             | £ 28011.59 |

#### **Data as of 1<sup>st</sup> April 2018 (as approved in end of year accounts).**

Nominally ring fenced Monies	£1330.29
Committed Funds (Lucy Price Playground)	£9000.00
<b>Underlying Council Reserves.....</b>	<b>£13155.46</b>

b. To confirm items for payment:-

	<b>Value</b>	<b>Cheque No.</b>
Clerk's net salary for previous month (£382.51 Gross)	£382.51	101926
Office Costs & Overheads	£250.00	101927
Litter Picking Honorarium	£135.00	101928
Website Management Honorarium	£62.50	101929
Flower Festival Donation	£35.00	101930
PR Thompson (Invoices 1006,1007,1016,1017,1023 & 1024)	£1409.96	101931
Website Manager reimbursement for domain name (2 years)	£15.58	101932
Cheques not cashed – NONE	£0.00	
Cash needed in Current Account (Inc Un-presented cheques)	<b>£2290.55</b>	

- c. To note that the Smithy rent was requested on 27<sup>th</sup> May.
- d. To note that the Annual Return Exemption Certificate was issued to Littlejohn LLP on 15<sup>th</sup> May.
- e. To note that representatives of the Financial Committee undertook the Annual Governance Review on 14<sup>th</sup> May and found no issues.
- f. To note that cheque 101925 was raised on 15<sup>th</sup> May to replace cheque 101922, which was returned from the bank damaged. Signed by Councillors Thomas, Horsfall & Keightley.
- g. To note that the tenant's payment of £275 towards the repair of the Smithy roof was received on 11<sup>th</sup> May.

**1415. CONSULTATION DOCUMENTS.**

1415.1 The consultation on WDC Alcohol Licensing was circulated to Councillors on 28<sup>th</sup> May, with any comments required by 15<sup>th</sup> July.

**1416. BROCHURES AND DOCUMENTS AVAILABLE FOR PURUSAL**

- a. Clerks & Councils Direct – May 2018.
- b. Warwickshire Outlook – Spring 2018.

**1417. ANY OTHER BUSINESS.**

1417.1 No matters were raised.

**1418** The meeting closed at 8:10pm.

**1419. DATES FOR YOUR DIARY.**

Next Parish Council Meeting: **Thursday 5<sup>th</sup> July 2018** at 7.30pm in Baginton Village Hall.