

# **BAGINTON PARISH COUNCIL (BPC)**

## **MINUTES OF THE ORDINARY MEETING HELD ON**

**THURSDAY 7<sup>th</sup> July 2016**

### **AT THE VILLAGE HALL, BAGINTON.**

**PRESENT:**

Councillor	Wallace Redford	County Councillor
Councillor	Pam Redford	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	Walter Bush	
Councillor	Roger Horsfall	
Councillor	David Hewer	
Councillor	Rob Newman	
Councillor	Robert Taylor	
Councillor	Nigel Thomas	
Councillor	Steve Williams	

Clerk Phil Clark.

Public 3 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present.

#### **946. DECLARATIONS OF INTEREST & APOLOGIES**

946.1 Declarations of interest were sought and none were declared.

946.2 The following had apologised: - Councillor Nick Harrington

#### **947. MINUTES OF LAST MEETING.**

947.1 Minutes of the Ordinary Meeting on 2<sup>nd</sup> June, having been printed & circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Hewer.

#### **948. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD**

948.1 Councillor Wallace Redford informed those present that a further £60 Million pounds of savings have been requested of Warwickshire County Council (WCC) by the Government, on top of the £100 Million already requested over the next 4 years. A budget meeting in 2 weeks time will discuss this, but it is not clear at the moment how these additional savings can be realised.

948.2 Councillor Redford informed those present that details of the HS2 HGV routes should be available by the end of September and that WCC could then formulate their plans to accommodate HS2, including new signage, temporary bridges, road closures and diversions.

948.3 The next meeting of the Community Forum is on 12<sup>th</sup> October and approximately £8000 remains in the fund.

948.4 The last Community Forum meeting had agreed 5 speed checks in the coming months along the 30mph stretch of Rowley Road as it enters Baginton Village

948.5 The routine maintenance of the Roman Way / Howes Lane area was being looked into, with negotiations to add it to the WDC schedule. Further information will be provided as it arrives.

948.6 Orders have been raised regarding clearance of overgrown footpaths opposite the allotments on Mill Hill

948.7 Orders have been raised with regards to the flattened bollard at the chicane opposite The Oak public house.

948.8 The potholes outside the Alvis works on Bubbenhall Road have been filled and this was confirmed by a member of the public who was present at the meeting.

- 948.9 Councillor Redford confirmed that he had met with the Safety Officer at the allotments on Mill Hill and that the barriers at the bottom of the cycle path that runs alongside the allotments could not be removed. Councillor Redford suggested asking Galliford Try if they could redesign the northern boundary to allow access for the allotments to maintain their hedges and ditches.
- 948.10 Councillor Hewer asked about the potholes down Watery Lane and the roadside ruts along Bubbenhall Road, both of which had been scheduled for repair for several months, asking for them to be prioritised before the WCC cuts were imposed. Councillor Redford confirmed that as these issues have been registered prior to the new £60 Million cuts, they would still go ahead and were being actioned accordingly.

The Chairman thanked Councillor Redford for his report.

#### **949. REPORTS FROM WARWICK DISTRICT COUNCILLORS**

- 949.1 Councillor Pam Redford updated those present on the WDC Local Plan. The modifications were submitted to the Inspector on 3<sup>rd</sup> June. In addition to those documents passed by the Council, there were 45 supporting documents and 2019 representation from 887 individuals. All had been summarised and condensed for ease of interpretation and categorised into specific criteria. The original timescale for response from the inspector was late September to December and no new timescale had been suggested thus far. The Inspector had asked for more information, which WDC are collating.
- 949.2 Councillor Redford offered an opinion that road and amenity infrastructure may be an area where the Inspector requires further information. With a combination of HS2 work, increased local traffic and the proposition of large housing developments, the infrastructure to support all of this may become a specific issue that needs addressing.
- 949.3 Councillor Redford informed those present that WDC were still against joining the West Midland Combined Authority, but that the situation was constantly being monitored and that pressure was being brought by other political parties for WDC to join the Combined Authority.
- 949.4 Councillor Hewer asked about WDC policy on recycling, specifically with regards to black plastic with the recycling logo stamped onto it. It was confirmed that although these types of plastic could be recycled in some parts of the country, WDC did not have the specialist equipment needed and therefore black plastic should be placed into the grey general waste bin.

The Chairman thanked Councillor Redford for her report.

#### **950. PUBLIC PARTICIPATION PERIOD.**

- 950.1 A member of the public had expressed thanks for the works already undertaken in Roman Way, but asked if more could be done. The Chairman referenced the plan indicated by Councillor Wallace Redford in his report.
- 950.2 A member of the public had asked about mature trees in Roman Way, whose roots were causing damage to their patio, garden walls and driveway and asked what could be done. The Clerk confirmed that the matter had been reported and he was awaiting a response from Tom Mannion of WCC. Councillor Wallace Redford suggested the issue may be referred to their Forestry Department.
- 950.3 A member of the public had raised a concern that plans for the new Church car park with access via the Royal British Legion would involve demolition of part of the 200 year old Manor wall and removal of several mature trees within a conservation area. The complainant objects, as less intrusive alternatives exist for access. The Parish Council confirmed they will comment if they are statutory consultees once formal plans are issued. A member of the Lucy Price Schoolroom Charity, who was aware of the plans, denied that any trees would be removed as part of the plan.

- 950.4 A member of the public expressed concern that houses along Holly Walk were being offered land to extend their gardens. This had been done previously in the 1980's and WDC had restricted the extension to the current boundary due to the levels of contamination beyond. The complainant asked if residents were aware of the dangers from the land they were being offered. Councillors agreed that this was not a Parish Council issue, but that the concern should be registered in the minutes with no further action.
- 950.5 A member of the public again expressed disappointment that the drains along Coventry Road had not been cleared, as demonstrated during the recent rains.
- 950.6 A member of the public expressed disappointment that a missing roadside drain had simply been filled with tarmac. The Chairman confirmed that this inappropriate repair had been reported back to WCC.
- 950.7 It was reported that grass cutting along Mill Hill had been incomplete and patchy. The Chairman confirmed that the cutting was not to the usual standard and had asked if mechanical failure of the equipment meant that the job was not finished. No cause was established. Clerk to take pictures and report. **Clerk to action.**
- 950.8 A member of the public acknowledged that some potholes had been filled, but questioned why all within the area had not been actioned. It was reiterated that these items were dealt with as they are received and not within specific targeted areas.
- 950.9 A member of the public raised concerns about the pothole towards Oak Close, which had been outstanding for a number of months. **Clerk to investigate.**

#### **951. POLICE AND NEIGHBOURHOOD WATCH MATTERS**

- 951.1 No Neighbourhood Watch matters were received since the last meeting.
- 951.2 The June Safer Neighbourhood Team Newsletter was circulated on 13<sup>th</sup> June, with one new incident reporting a burglary with theft of money from a business along Mill Hill on 22<sup>nd</sup> May.
- 951.3 Notice of the next Community Forum meeting to be held on 29<sup>th</sup> June, 7:30pm at Weston-under-Wetherley village hall was circulated to Councillors on 13<sup>th</sup> June.
- 951.4 Notice of the next Property Marking Event on 6<sup>th</sup> and 7<sup>th</sup> July has been advertised at the shop, notice boards newsletter and website.
- 951.5 Notice of theft of propane gas cylinders from a business along Bubbenhall Road on 30<sup>th</sup> June was circulated to Councillors on 2<sup>nd</sup> July.

#### **952. BAGINTON EVENTS COMMITTEE UPDATE**

- 952.1 The Party in the Park risk assessment was submitted to our insurer on 28<sup>th</sup> June and was acknowledged and accepted on the same day, with comments circulated to relevant people.
- 952.2 As a courtesy, neighbouring properties adjoining the Party in the Park site were being kept informed of scheduled milestones during the preparations.

#### **953. PARISH COUNCIL WEBSITE**

- 953.1 The payment for the renewal of the website domain name was made by the website manager in June and is to be reimbursed.

#### **954. AIRPORT and TOLLBAR.**

- 954.1 There were no airport matters to report. The next meeting is scheduled for July.
- 954.2 A formal acknowledgement and thanks to Mr Alan Jones of Galliford Try was made for the donation of £2400 towards repair of the Lucy Price Playground. Mr Jones had been invited to the meeting to be thanked in person, but had apologised due to a clash of meetings.
- 954.3 The latest Tollbar Newsletter was circulated to Councillors on 25<sup>th</sup> May.
- 954.4 An invitation to a Councillor Forum meeting on 6<sup>th</sup> July was circulated to Councillors on 29<sup>th</sup> June. Councillor Horsfall had attended and reported that the works were scheduled to be completed by December. It was also reported that the mini island between Rowley Road and Siskin Drive would be

removed imminently and replaced with traffic lights. People travelling down Rowley Road would no longer be able to turn right into Siskin Drive, but would need to go right around the Tollbar Island to return to Siskin Drive.

## **955. PLANNING**

### **955.1 The following planning decisions were received from WDC since the last meeting.**

- i. W/16/0659 - Install 18 dock pods, turnstile gate, security barriers, and new road with security fencing to connect existing sites. Building 180 (Former City Link), Siskin Parkway West, Coventry, CV3 4HX. **GRANTED** 9<sup>th</sup> June 2016.
- ii. W/16/0354 – Variation of reserved matters associated with W/15/1122. Circulated to Councillors on 5<sup>th</sup> March with response required by 24<sup>th</sup> March. **GRANTED** on 13<sup>th</sup> June.
- iii. W/16/0636 - Install a new roof; new windows & doors and erection of a single storey rear extension. Hamelin, Coventry Road. **OBJECTION** reported 27<sup>th</sup> April and application **GRANTED** by WDC Planning Committee.

### **955.2 To note applications awaiting WDC decision.**

- i. W/16/0606 – Demolition of former school building and erection of two Dwellings, Church Road, Baginton, CV8 3AH. Circulated to Councillors 16<sup>th</sup> May, with response required by 6<sup>th</sup> June. Letter of **SUPPORT** issued 6<sup>th</sup> June & chased 1<sup>st</sup> July. **Response to a query regarding the posting of public notices was circulated to Councillors on 8<sup>th</sup> June.**

### **955.3 New planning applications and other planning matters.**

- i. W/16/0898 – Single storey extension to both the front and rear of No. 2, Bosworth Close, Baginton CV8 3DF was circulated to Councillors on 13<sup>th</sup> June with response required by 1<sup>st</sup> July. **NO OBJECTION** reported 28<sup>th</sup> June.
- ii. W/16/1092 – Variation of W/15/1122, Warehousing along Siskin Drive. Circulated to Councillors on 18<sup>th</sup> June with response required by 6<sup>th</sup> July. **NO OBJECTION** reported 2<sup>nd</sup> July.
- iii. W/16/0983 – Proposed demolition of garage, ground floor flat roof rear extension, single and two storey side extension and side canopy, No. 18 Roman Way. Circulated to Councillors on 28<sup>th</sup> June with response required by 15<sup>th</sup> July. **NO OBJECTION** decided on the evening. **Clerk to report.**

## **956. NEIGHBOURHOOD and LOCAL PLANS**

- 956.1 Councillor Bush indicated that version 5 of the Neighbourhood Plan with Stoneleigh removed was approaching completion. This was expected to be the final version.
- 958.2 Councillor Williams indicated that a lot of additional work had gone into updating the Neighbourhood Plan, which was much improved with a lot of supporting documents and photos.
- 958.3 Councillor Keightley thanked the team for their efforts, which was supported by other Councillors.
- 958.4 It was noted that an application to register the combined Baginton and Bubbenhall Neighbourhood Plan area had been made to WDC and the issue of public notice was imminent.
- 958.5 An update on the Local Plan had been received during Councillor Pam Redford's report and no further items were discussed.

## **957 HIGHWAY MATTERS.**

957.1 Summary of known Highways issues, by area.

### **1. Matters reported previously and awaiting action**

- Church Road – Review to be undertaken.
- Coventry Road - Pavement disintegration & blocked drains/grip at Lucy Price Playground (now marked for repair).
- Roman Way – hedges impinging on sight lines exiting into Howes Lane
- Bubbenhall Road (at stables) – Deep ruts at roadside

**2. Areas with no reported issues (alphabetical) at date of meeting.**

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Frances Road
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Stoneleigh Road
- Underhill Close

957.2 Councillors agreed that they had no objections to the erection of further signage for the Church and Castle. Councillor Hewer indicated that the funding had not yet been secured, but thanked those present for their agreement.

**958. OPEN SPACE.**

958.1 Rabbits and moles on Millennium Field currently need no intervention.

958.2 A letter was issued to Mr Alan Brown on 7<sup>th</sup> June, thanking him for his work associated with the new storage container on Church Road.

958.3 Pam Redford confirmed that use of Community Payback incurs a cost of £150 per day for supervision of workers and Councillors agreed that they did not want this route taken for removal of graffiti in the A46 underpass on Mill Hill.

958.4 It was noted with thanks that volunteers used metal detectors to remove any item left by the Travellers on the Millennium Field, including 2 razor blades.

958.5 WDC mowed the verges on Monday 13<sup>th</sup> June and 7<sup>st</sup> July.

958.6 Discussions were held regarding security of the Millennium Field against Traveller occupation. Councillor Hewer suggested that determined Travellers would get onto the field, even if this meant through the hedges or fences, bypassing the gates. Councillor Newman agreed and Councillor Keightley reminded those present that Coventry City Council had spent £6000 on defences for the War Memorial Park, but an occupation still ensued.

958.7 Councillor Goodwin suggested that our action to remove the Travellers within 48 hours was a very strong deterrent, as occupation of sites where Landowners are slow to react would be preferentially targeted. Councillor Keightley agreed and suggested that we only needed sufficient improvements to make our site less vulnerable than others in the area. We could never guarantee security and public monies should be spent in a cost effective manner.

958.8 Councillors agreed that improvements to security of the Millennium Field should be made, but in light of the comments above, expensive bespoke gates and large-scale works might not be cost effective if access could be gained by circumnavigating these defences. Councillor Williams also suggested that extensive works may need planning permissions due to the location of the main gate on the junction between Coventry Road and Kimberly Road. Councillor Hewer agreed that if the planned poured concrete slab abutting the roadside was pursued, this would need planning permission.

958.9 Councillor Bush indicated that he may be able to get 4 retractable bollards free of charge. Councillor Hewer suggested that in his experience, two bollards positioned behind the current gates and set into a trench of concrete running parallel to the gate would prevent any incursion, even if the gates themselves are removed. As no works would take place in front of the gate, no planning permissions

would be needed and the job could be completed relatively quickly and cheaply. Councillors agreed this was a cost effective approach that should be pursued. **Councillor Bush to action.**

- 958.10 Costs were discussed and it was confirmed that because the Parish Council had used their own Bailiffs rather than arranging the eviction through their insurance, no costs for the eviction would be reimbursed. However, it was noted that using the Insurer's Bailiffs would have taken 2-3 weeks to secure an eviction and Councillors agreed that the right decision had been made and that we would do the same again.
- 958.11 Councillor Goodwin questioned why donations had been requested of the public to fund works on the field entrances when this could be added to next year's precept. Councillor Goodwin proposed that any monies received from residents should be returned with a letter of thanks, that improvements costs should be taken from reserves and that next year's precept should be used to recover monies spent. The motion was seconded by Councillor Keightley and passed by the Council. **Clerk to action.**
- 958.12 Councillor Williams suggested that we should also return monies received from businesses, but Councillor Goodwin suggested that we should keep donations from businesses as we can't levy any precept from them. Councillor Hewer agreed and proposed that we should keep business donations towards the field improvements, seconded by Councillor Keightley and passed by the Council. **Clerk to action.**
- 958.13 A question was raised about Green Space Injunctions that make it illegal for Travellers to occupy land and for them to be moved on by Police without the need for Bailiffs. Councillor Pam Redford confirmed that injunctions can only be used where alternative legal sites have been provided in the region, which isn't the case with our situation.

## **959 GRANTS**

- 959.1 The grant application to WREN for £3535 in respect of improvements to the Millennium Field entrances was completed and submitted on 6<sup>th</sup> June, but had subsequently been rejected as the proposed works was felt to be an extension of the public highway, which is prohibited from the grant scheme.

## **960. HOUSING & GENERAL MATTERS**

- 960.1 A response declining a new housing survey was sent to Fiona Henderson on 6<sup>th</sup> June.

## **961. FINANCIAL MATTERS.**

- a. To advise Bank balances as at 28/06/2016

HSBC treasurers (community) account: -	£ 4279.34
HSBC savings (BMM) account: -	£ 19825.18
Total.....	£ 24104.52

- b. To confirm items for payment:-

	<b>Value</b>	<b>Cheque No.</b>
Clerk's net salary for previous month (£335.91 Gross)	£335.91	101814
Clerk's net salary (post dated)	£335.91	101815
Bubbenhall First Responders	£100.00	101816
Peter R Thompson invoices 892 & 893	£524.28	101817
Julie Keightley for Website Domain Name	£10.00	101818
Penham Excel Ltd – Re: Traveller Eviction	£1320.00	101819
Peter R Thompson invoices 896, 904 & 905	£788.28	101820
Cheques not yet presented – 101803 (Village Hall), 101813 (Church)	£71.00	
<b>Total Funds required in Community Account (Inc Un-presented cheques)</b>	<b>£3485.38</b>	

- c. Thanks were made to Mr Alan Jones of Galliford Try, whose kind donation of £2400 in respect of Lucy Price Playground repairs was paid into our bank account on 31<sup>st</sup> May.

- d. It was noted that the public examination of Parish Council accounts has been advertised and will run from 27<sup>th</sup> June to 8<sup>th</sup> August.
- e. The Smithy rent and insurance was paid into our account on 16<sup>th</sup> June.
- f. The requested VAT refund of £650.04 from HMRC was paid into our account on 20<sup>th</sup> June.
- g. It was noted that no reimbursement from our insurers would be made in relation to the cost of the Traveller eviction, as discussed in point 958.10

#### **962. CONSULTATION DOCUMENTS.**

962.1 Notice of a consultation on WCC Revised Statement of Community Involvement was circulated to Councillors on 4<sup>th</sup> July, with responses required by 12<sup>th</sup> August.

#### **963. BROCHURES AND DOCUMENTS available for perusal at meeting.**

- a. LCR Magazine – Summer 2016.
- b. CPRE Outlook Magazine – Summer 2016.

#### **964. ANY OTHER BUSINESS.**

- a. Notice of the CPRE AGM on 8<sup>th</sup> September in Sutton Coldfield was circulated to Councillors on 18<sup>th</sup> June.
- b. Notice was received for the Lunt Roman Festival to be held on the weekend of 16<sup>th</sup> July.
- c. Councillor Horsfall reminded those present that a meal had been suggested in recognition of Councillors who had retired at the last election. Councillor Goodwin confirmed that his personal assistant had been in touch with the relevant parties, but that no date had yet been agreed.
- d. It was noted that there was an increase in dog faeces on the Millennium Field and it was suggested that now the War Memorial Park was imposing fines on dogs running free, people were seeking alternative areas to walk their dogs and that the Millennium Field was seeing increased usage. It was suggested that an appropriate notice is included in the next newsletter.
- e. A member of the public suggested that security cameras may be an idea for security of the Millennium Field. This was taken on board by Councillors as a possibility to be explored, although it was noted that covert filming would not be allowed.

#### **965. DATES FOR YOUR DIARY.**

Next Parish Council Meeting: **Thursday 1<sup>st</sup> September 2016** at 7.30pm in Baginton Village Hall.

There is no meeting in August.

The meeting closed at 8:45pm.