

BAGINTON PARISH COUNCIL (BPC)

MINUTES OF THE ORDINARY MEETING HELD ON

THURSDAY 1st September 2016

AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Nick Harrington	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Walter Bush	
Councillor	Roger Horsfall	
Councillor	David Hewer	
Councillor	Rob Newman	
Councillor	Robert Taylor	
Councillor	Steve Williams	

Clerk Phil Clark.

Public 5 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present.

966. DECLARATIONS OF INTEREST & APOLOGIES

966.1 Declarations of interest were sought and none were declared.

966.2 The following had apologised: - County Councillor Wallace Redford
District Councillor Pam Redford
Councillor Chris Goodwin
Councillor Nigel Thomas

967. MINUTES OF LAST MEETING.

967.1 Minutes of the Ordinary Meeting on 7th July, having been printed & circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Taylor.

968. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

968.1 Councillor Wallace Redford had apologised prior to the meeting and had no report to submit.

969. REPORTS FROM WARWICK DISTRICT COUNCILLORS

969.1 Councillor Nick Harrington spoke about the entrance to Roman Way, which had not been included on the most recent maintenance contract and which had subsequently become overgrown. He confirmed that some emergency remedial action had been taken to tidy the area and that a further visit was planned. Councillor Harrington suggested that the style of planting around the Roman Way area was probably inappropriate for a junction of this type.

969.2 Councillor Harrington noted that Baginton had reported a series of 'neglected' areas since the inception of the new maintenance contract and asked if a list of jobs could be supplied to him, such that he can discuss it further with WDC. **Clerk to action.**

969.3 Councillor Harrington discussed the Whitley South development and the delay in approving the plan. He confirmed that the plan was due to be approved in the next few weeks, following the completion of s106 agreements associated with the development. It was also confirmed that in light of recent Government announcements regarding the project, it will be going ahead.

969.4 Councillor Harrington spoke about the resumption of the WDC Local Plan Examination and confirmed that both Councillor Pam Redford and he would help wherever possible at the public hearings.

969.5 Councillor Harrington confirmed that Weston-Under-Wetherley now had a new Parish Council, following the mass resignation of the previous Council, and that he is its Chairman.

969.6 Councillor Horsfall asked about any progress with access for the hedge cutting along the Mill Hill allotments that boarder the A46. The Clerk confirmed that the matter had been fully explored and that a

letter had been sent to the Allotment Association explaining that due to safety issues, no redesign of road barriers to provide access was possible.

- 969.7 Councillors Hewer and Williams expressed concern regarding the continued delays in planning application W/16/0606 – Lucy Price Schoolroom.

The Chairman thanked Councillor Harrington for his report.

970. PUBLIC PARTICIPATION PERIOD.

- 970.1 A member of the public had complained that hedges cut along both the Stoneleigh Road and Bubbenhall Road had left considerable volumes of debris and litter, asking why it had not been cleared. Councillor Harrington will ask, but it is unclear who cut the hedges, as it may be the landowner rather than Council responsibility. Councillor Harrington also offered to seek a copy of the Baginton hedge cutting schedule for our information. **Councillor Harrington to enquire.**
- 970.2 A member of the public complained that for the second time this year, the WDC grass cutting operatives had mown over a yucca planted in the verge. The complainant challenged the operative on site, who denied responsibility. Councillor Harrington offered to raise this with the appropriate department.
- 970.3 A member of the public, who had organised a charitable bike ride, presented a £50 cheque for Baginton Lions FC and asked the Parish Council to pass it to the appropriate people. **Clerk to action.**
- 970.4 A member of the public expressed extreme concern regarding the proposed building of a school on land between Bosworth Close and the Church, citing previous site investigations in 1991 that had shown carbon dioxide, methane and cyanide at levels above the safe threshold. The member of the public expressed concern for the safety of children attending the school and the possibility of contaminant migration once work began. It was also highlighted that any spoil generated must be removed for safe disposal as contaminated land and could not be left on the site. Councillors assured the member of the public that should the proposed school be granted, all necessary site monitoring will be implemented during any work undertaken, with this being overseen by the appropriate authority.
- 970.5 A member of the public complained about the increase in traffic that the school would bring to the village and the impact it would have. Councillors informed the member of the public that should the proposed school be granted, Baginton Parish Council had asked that all necessary traffic reviews associated with school access must be undertaken.
- 970.6 A member of the public highlighted a street light failure in Holly Walk. **Clerk to investigate.**
- 970.7 A member of the public asked whether access to the proposed school via Friends Close rather than Bosworth Close could be considered by WDC. Councillors suggested that this may be considered as part of the overall traffic review in 970.5 above.

971. POLICE AND NEIGHBOURHOOD WATCH MATTERS

- 971.1 Neighbourhood Watch had confirmed that an incident where one dog had attacked another on the Millennium Field had been reported to the dog warden and that the owner of the attacked dog had been encouraged to formally complain. A sign requesting dangerous dogs to be muzzled was also suggested.
- 971.2 The July Safer Neighbourhood Team Newsletter was circulated on 11th June, with no new incidents reported in Baginton.
- 971.3 Notice of a theft from a vehicle parked on a driveway in Coventry Road on the night of 19th July was circulated to Councillors on 21st July.
- 971.4 Reports of the theft of number plates from a car parked on Coventry Road were circulated to Councillors on 14th August.
- 971.5 The August Safer Neighbourhood Team Newsletter was circulated to Councillors on 21st August, with no new incidents reported.
- 971.6 Theft of a spare wheel from a vehicle at a business on Mill Hill was reported on the evening of 20th August.

971.7 Reports of an attempted burglary at a secure garage on Coventry Road were made on the morning of 18th August.

972. BAGINTON EVENTS COMMITTEE UPDATE

972.1 The Council congratulated the Events Committee for a successful Party in the Park Event on 9th July and thanked the volunteers who gave their time.

972.2 Film night is scheduled for 30th September. Film to be confirmed.

973. PARISH COUNCIL WEBSITE

973.1 The payment for the hosting of the website will be made by the website manager before the next meeting and is to be reimbursed next month.

974. AIRPORT and TOLLBAR.

974.1 Due to a last minute change of date, neither District Councillor Harrington nor Councillor Horsfall were able to attend the airport meeting in July. However, Councillor Horsfall confirmed that in order to reduce costs, the airport were reducing air traffic control cover, which in turn would see a reduction in the airport's operation working hours.

974.2 Councillor Bush reported rumours that Jaguar Land Rover had expressed interest in the airport site and that many of the businesses associated with the airport site are in the process of moving.

974.3 It was noted that a helicopter pleasure flight operating out of the airport on 23rd July had repeatedly circled the village at low altitude and had generated numerous complaints by residents. The airport had suggested that they could do nothing in relation to this private enterprise. Councillor Harrington offered to follow up the complaint with a letter of his own to the airport.

974.4 It was confirmed that the Tollbar project was progressing well and that it was still on schedule for completion in 2016.

975. PLANNING

975.1 The following planning decisions were received since the last meeting.

- i. W/16/0898 – Single storey extension to both the front and rear of No. 2, Bosworth Close, Baginton CV8 3DF. **GRANTED** 13th July.
- ii. W/16/0983 – Proposed demolition of garage, ground floor flat, roof rear extension, single and two storey side extension and side canopy, No. 18 Roman Way. **GRANTED** 4th August.
- iii. W/16/0940 – Extension to front, side and rear of No. 6 Mill Hill. **GRANTED** 26th August.

975.2 To note applications awaiting WDC decision.

- i. W/16/0606 – Demolition of former school building and erection of two Dwellings, Church Road, Baginton, CV8 3AH. Circulated to Councillors 16th May, with response required by 6th June. Letter of **SUPPORT** issued 6th June.
- ii. W/16/1092 – Variation of W/15/1122, Warehousing along Siskin Drive. Circulated to Councillors on 18th June with response required by 6th July. **NO OBJECTION** reported 2nd July.

975.3 New planning applications and other planning matters received since the last meeting.

- i. W/16/1277 – Change of use from B1 (office) to A1 (Cafe) part ground floor, Stonecourt, Siskin Drive, CV3 4FJ. Circulated 29th July with response required by 17th August. **NO OBJECTION** reported on 14th August.
- ii. W/16/1339 & W/16/1340 (duplicate applications) – Erection of 3m high Company sign, CFS Aerospace Ltd, Alvis Works, Bubbenhall Road, CV8 3BB. Circulated to Councillors on 5th August with response required by 25th August. **NO OBJECTION** reported 21/08/2016.
- iii. W/16/1341 – Proposed school on land behind Bosworth Close, Baginton. Circulated to Councillors 8th August with response required by 26th August. **NO OBJECTION** reported 22/08/2016, after confirming the new application had no material differences from W/15/1170.

976. NEIGHBOURHOOD and LOCAL PLANS

- 976.1 Councillor Williams confirmed that the Neighbourhood Plan had been supplemented with numerous photos, text and explanatory tables. It is now ready for finishing and polishing by Kirkwells. Councillor Williams believes that dates for the Plan Examination will be sought before the October Parish Council meeting. Councillor Keightley thanked those involved for their continued efforts.
- 976.2 Councillor Keightley confirmed that the Parish Council had registered to speak at the WDC Local Plan examination and asked if any Councillors were free to attend. Several Councillors volunteered, provided that timings allowed.
- 976.3 Councillor Bush confirmed that The Community Group had provided WDC with a prioritised list of subjects we wish to speak on and that along with the Three Parish Group and CPRE, the intent was to maintain representation throughout the hearings.
- 976.4 Councillor Bush indicated that if Councillors had any time spare to help collate data and responses, it would be appreciated.

977 HIGHWAY MATTERS.

- 977.1 Summary of known Highways issues, by area.
1. **Matters reported previously and awaiting action**
 - Church Road – Review to be undertaken.
 - Roman Way – hedges impinging on sight lines exiting into Howes Lane
 - Bubbenhall Road (at stables) – Deep ruts at roadside
 2. **Areas with no reported issues (alphabetical) at date of meeting.**
 - Andrews Close
 - Bosworth Close
 - Bubbenhall Road (main road excluding area at stables & Oakey Hill)
 - Coventry Road
 - Frances Road
 - Kimberley Road
 - Hall Drive
 - Holly Walk
 - Mill Hill
 - Mylgrove
 - Oak Close
 - Stoneleigh Road
 - Underhill Close
- 977.2 Reports of a missed refuse collection along Hall Drive due to overgrown trees were passed to District Councillor Pam Redford, who confirmed that the landowner had approached WDC for permission to cut them back. Councillor Redford chased the appropriate department to help expedite the matter. The trees along Hall Drive were cut back hard by the landowner on 17th August.
- 977.3 The pavement on Coventry Road opposite the Lunt car park entrance was repaired on 10th August.
- 977.4 The hedges on Mill Hill opposite the allotments were cut back on the week commencing 15th August.
- 977.5 Councillors Wallace and Pam Redford confirmed that they had visited Roman Way on 8th July and had asked for urgent action to be taken along the verges and pavements. Following a phone call to WDC for clarification purposes, work was undertaken in Roman Way in August to cut back overgrowth along the pavement, cut down excessive tree growth and strim along the verge on the left-hand-side of the entrance, but work on the right-hand-side has not been completed. A further request has been submitted.
- 977.6 Roads within the village were swept on 18th August.
- 977.7 On 17th August, Councillor Pam Redford confirmed that she had spotted fly-tipped items along Chantry Heath Lane and had reported the matter. Councillor Redford also confirmed that this area was now being visited regularly by WDC due to the frequency of fly-tipping.

978. OPEN SPACE.

- 978.1 Rabbits and moles on Millennium Field currently need no intervention.
- 978.2 WDC completed the cutting of verges along Mill Hill on 11th July, which had been left incomplete from 7th July. Further cuts took place on weeks beginning 18th July, 1st August and 15th August.
- 978.3 Councillor Hewer asked if it were time to get the hedges along Kimberley Road cut. **Clerk to investigate.**
- 978.4 Councillor Bush gave a brief account of costs to secure the Millennium Field.
- Bespoke gates with shielded lock & hinge - £590 each (x2)
 - Retractable Bollards - £260 (x2)
 - Tapered Concrete Bollards - £456 each (x5)
 - Concrete - £900
 - Installation - £11,000
 - Total - £15888 + VAT

Councillor Bush to seek installation quotation from Chris Russell and send copy of plans to Clerk for circulation to Councillors. **Councillor Bush to action.**

Councillor Williams expressed concern at the costs involved as the Council does not have the money. He suggested that to reduce costs, we should consider smaller areas of concrete than the 4 x 4 m² suggested at each entrance.

979 GRANTS

- 979.1 There were no grant matters to discuss.

980. HOUSING & GENERAL MATTERS

- 980.1 There were no housing matters to discuss

981. FINANCIAL MATTERS.

- a. To advise Bank balances as at 25/8/2016

HSBC treasurers (community) account: -	£ 2343.96
HSBC savings (BMM) account: -	£ 18125.18
Total.....	£ 20469.14

- b. To confirm items for payment:-

	Value	Cheque No.
Peter R Thompson Invoices	£524.28	101821
Clerk's net salary for previous month (£335.91 Gross)	£335.91	101822
Office costs and Overheads	£207.00	101823
Litter Picking Honorarium	£135.00	101824
Website Management Honorarium	£62.50	101825
Newsletter Grant	£300.00	101826
WALC Subscription	£234.00	101827
Village Hall hire & Coffee Circle Grant	£56.00	101828
Cheques not yet presented – NONE	£0.00	
Total Funds required in Community Account (Inc Un-presented cheques)	£1854.69	

- c. A letter was received from Bubbenhall First Responders expressing thanks for the £100 donation from Baginton Parish Council.
- d. The Smithy rent and insurance was requested on 20th August and a cheque received on 30th August.

982. CONSULTATION DOCUMENTS.

- 982.1 The Police and Crime Commissioner Survey was circulated to Councillors on 15th July.
- 982.2 Notice of the WCC Minerals Plan reassessment of Site 17 Land at Baginton was circulated to Councillors on 22nd July and a response supporting the original rejection of the site was sent on 29th July by both post and e-mail.
- 982.3 Councillors were reminded that the NALC Community Led Housing Survey questions were circulated on 5th August, with response required by 30th September. Any comments to be passed to the Clerk for collating.
- 982.4 Notice was received on 27th July regarding a proposal for the cessation of WDC Concurrent Service Grants within the next 2 years. Baginton Parish Council would need to raise its precept by 43.7% to offset the lost income. The draft response circulated to Councillors on 25th August was approved for issue. **Clerk to action.**

983. BROCHURES AND DOCUMENTS available for perusal at meeting.

- a. Clerks & Councils Direct – July 2016.
- b. Countryside Voice – Summer 2016.
- c. CPRE Annual Review 2015-2016.

984. ANY OTHER BUSINESS.

- a. It was noted that the Heritage Weekend will run from 8th to 11th September this year.
- b. Councillor Harrington reported that the Electric Railway Museum had still not been able to secure an alternative site for their operations.
- c. Councillor Williams referred to the July Meeting Minute 958.13, where District Councillor Pam Redford confirmed that the Police had no powers to move Travellers on as injunctions of this type can only be applied where alternative legal sites have been provided. Councillor Williams proposed that as WDC had failed to supply alternative sites, the cost to Baginton for removing the Travellers should be covered by WDC and that a letter requesting compensation should be sent. The proposal was seconded by Councillor Hewer and approved. **Clerk to circulate draft.**
- d. Councillor Keightley suggested that as the landowners, Coventry City Council had an obligation to help secure the land and that support for the cost should be sought from CCC. **Clerk to investigate.**
- e. A member of the public asked the Chairman if he could arrange for the hedges to be cut around the Lucy Price Playground, as he has done in previous years. Permission was granted.

The meeting closed at 8:25pm.

985. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 6th October 2016** at 7.30pm in Baginton Village Hall.