

BAGINTON PARISH COUNCIL (BPC)
MINUTES OF THE ORDINARY MEETING HELD ON
THURSDAY 7th September 2017 AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Julie Keightley	Chairman
Councillor	Walter Bush	
Councillor	David Hewer	
Councillor	Roger Horsfall	
Councillor	Rob Newman	
Councillor	Robert Taylor	
Councillor	Steve Williams	
Clerk	Phil Clark.	
Public	6 members of the public were present.	

The Chairman opened the meeting at 7.30pm and welcomed those present.

1201. DECLARATIONS OF INTEREST & APOLOGIES

1201.1 Declarations of interest were sought and none were declared.

1201.2 The following had apologised:

Councillor Wallace Redford	County Council
Councillor Pam Redford	District Council
Councillor Chris Goodwin	Vice Chairman
Councillor Nigel Thomas	

1202. MINUTES OF LAST MEETING.

1202.1 Minutes of the Ordinary Meetings on 6th July 2017, having been circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Bush.

1203. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1203.1 Councillor Wallace Redford had apologised prior to the meeting and submitted no report.

1204. REPORTS FROM WARWICK DISTRICT COUNCILLORS

1204.1 Councillor Pam Redford had apologised prior to the meeting, but had submitted a short report explaining the actions she had taken regarding queries about the positioning of the security fence around the archaeological works along Rowley Road. She had not been able to secure a definitive answer in time for the meeting, but will continue to pursue the query.

1205. PUBLIC PARTICIPATION PERIOD.

1205.1 No items had been received prior to the meeting.

1205.2 A member of the public who had recently organised a charity bike ride presented the Parish Council with a cheque for the Baginton Lions Junior football club. Councillors expressed their thanks. **Clerk to pass cheque to the club.**

1205.3 A member of the public complained that patching of holes in speed bumps and roads was sporadic, uncoordinated and costing the public more money than necessary.

Post meeting note: Highways repairs are no longer paid for on a job-by-job basis. Balfour Beatty are paid a set price annually to maintain the highways and inefficiencies will reduce their profit but not affect the public purse.

- 1205.4 A member of the public identified a road drain opposite Bromleigh Villas that was blocked. He had reported it to WDC but they were unable to locate it. **Clerk to action.**
- 1205.5 A member of the public indicated that a CCTV system was to be installed around the Brethren Meeting Hall.
- 1205.6 A member of the public explained that he was visiting local Councils to gain an appreciation of local matters in preparation for standing at the upcoming Stoneleigh & Cubbington election.

1206. POLICE AND NEIGHBOURHOOD WATCH MATTERS

- 1206.1 No Neighbourhood Watch matters to report.
- 1206.2 Reports were received of a burglary at a non residential building on Coventry Road on the evening of 23rd July.
- 1206.3 Notice was received of an attempted burglary at a rural business premises on Mill Hill during the evening of 2nd August.
- 1206.4 Notice was received of a burglary in Kimberley Road on the afternoon of 17th August.
- 1206.5 The August Safer Neighbourhood Team newsletter was circulated to Councillors on 1st September, with no further issues reported in Baginton.

1207. BAGINTON EVENTS COMMITTEE UPDATE

- 1207.1 It was noted that the next film night was scheduled for 29th September and that a Barn Dance at the Village Hall was scheduled for 16th September.

1208. AIRPORT MATTERS

- 1208.1 Councillor Bush had attended the airport consultative committee on 23rd August, and explained that both a 1-year-and 5-year development plan was in place. A plan to promote flights up to 10 tonne (executive jet size) is being followed and the committee were positive about the continuation of the airport.
- 1208.2 Councillor Bush also indicated that there were some issues with high-level approach flights to the village end of the runway using the proposed RNAV system, due to issues raised by Birmingham Airport, so high level flights may need to approach the other end of the runway and perform a low-level half circle to land on the village end of the runway.
- 1208.3 Councillor Horsfall read a section from a local newspaper suggesting that the airport site may be used to further extend the JLR Whitley Plant, but Councillor dismissed this as similar rumours have been reported before.

Councillor Bush was thanked for attending the airport meeting at short notice.

1209. PLANNING

1209.1 The following planning decisions were received since the last meeting.

- i. W/17/0888 – Single storey rear and side extension, plus balcony and spiral staircase. New House, Church Road, Baginton. Circulated to Councillors on 4th July, with response required by 25th July. **NO OBJECTION** reported 21st July. **GRANTED** 29th August.

1209.2 To note applications awaiting WDC decision.

- i. W/17/0038 – Retrospective application for installation of a loading bay, In Transit, Bubbenhall Road, Baginton. Circulated to Councillors on 24th January, **NO OBJECTION** reported 3rd February. **WITHDRAWN** – Notice received 8th August.

- ii. W/17/1133 – To extend open storage area, Innovare Systems Ltd, Unit 3, Siskin Parkway West. Circulated to Councillors 4th July with comments required by 24th July. **NO OBJECTION** reported 21st July.

1209.3 New planning applications or planning matters received since the last meeting.

- i. W/17/0893 – Replacement of illuminated signs, Volvo Truck & Bus, Siskin Parkway West. Circulated to Councillors on 14th July with response required by 2nd August. **NO OBJECTION** reported 21st July. **GRANTED** 4th August.
- ii. W/17/1282 – Variation of condition to allow more outdoor storage space. Carbon 207, Siskin Drive, Baginton. Circulated to Councillors 1st August with response required by 21st August. **NO OBJECTION** reported 3rd August.
- iii. W/17/1411 – JLR application to vary conditions in order to allow ground works to begin before certain design and safeguarding details are finalised. Circulated to Councillors on 10th August with response required by 30th August. **EXTENSION** granted to 8th September and presentation given in Baginton Village Hall on 23rd, 24th & 25th August. **OBJECTION** reported 5th September.
- iv. W/17/1370 – Construction of bespoke compressor house – Walker's Snack Food, Middlemarch Business Park. Circulated to Councillors 17th August with response required by 4th September. **NO OBJECTION** reported 1st September.
- v. W/17/1335 – Extension of office, sales and vehicle hand-over areas – Volvo Bus & Truck. Circulated to Councillors on 17th August with response required by 6th September. **NO OBJECTION** reported 1st September.
- vi. W/17/1336 – Request for new signage in respect of the above application - Volvo Bus & Truck. Circulated to Councillors on 17th August with response required by 6th September. **NO OBJECTION** reported 1st September.

1209.4 Additional Planning Items

- i. It was confirmed by WDC Planning Enforcement that the surface scrapings being undertaken on Rowley Road starting in early August are permitted under the extant planning permission (W/16/0239) and were archaeological investigations.
- ii. Councillors Williams, Taylor and Hewer all suggested that the work being purported as archaeological investigations along Rowley Road was digging deeper than necessary and was creating bunds and other earthworks that went far beyond their extant permission. Councillor Bush also indicated that he did not understand why compacting equipment would be present during an archaeological investigation.
- iii. Councillor William suggested the work may actually be development by stealth and may be a way to commence ground works before permission W/17/1411 (variation of safeguarding conditions) had been formally considered by WDC. Councillor Williams stated that if this were true, he holds WDC in the highest contempt.

1210. NEIGHBOURHOOD and LOCAL PLANS

- 1210.1 WDC had still not presented the details of three Neighbourhood Plan examiners (as per requirements) and Councillors agreed this was unacceptable as we have been waiting since 17th July. This delay now probably means the WDC Local Plan may be adopted before our Neighbourhood Plan is examined.
- 1210.2 A CPRE Press Release regarding the WDC Local Plan was circulated to Councillors on 4th August, where CPRE discussed the possibility of them organising a judicial review.
- 1210.3 The WDC Local Plan Inspector's report was circulated to Councillors on 11th August. Councillors expressed no new opinions on this matter.

1210.4 On 30th August, Councillors agreed via communications, that if a judicial review is considered, a letter should be written to WDC asking for the adoption of the Local Plan to be postponed. This was reiterated by Councillors at the meeting. Councillor Bush indicated that he had a draft letter and asked if Councillors could remain to discuss the wording later, rather than to disrupt the flow of the main meeting. Councillors agreed.

1210.5 Councillor Hewer asked if anybody else had heard rumours that Lenco Investments had sought permission to extract sand and gravel from land they own in the Baginton area. Councillors were not aware of any application, but would remain vigilant.

Councillor Bush was thanked for his work on this matter.

1211 HIGHWAY MATTERS.

1211.1 Summary of known Highways issues, by area.

1. Matters reported previously and awaiting action

- Church Road – Review to be undertaken
- Bubbenhall Road (at stables) – Deep ruts at roadside
- Bubbenhall Road (at stables) – missing hedge and fence following an accident.

2. Areas with no reported issues (alphabetical) at date of meeting.

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Coventry Road
- Frances Road
- Friends Drive
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

1211.2 Patching of speed humps was undertaken sporadically through July and August, with confirmed sightings of work on weeks commencing 10th July and 14th August.

1211.3 WCC Traffic and Road Safety Group confirmed that the speed signage at Bubbenhall Road and Watery Lane intersection conforms to current requirements both in terms of speeds stated and location of the signs.

1211.4 The faulty light outside No. 6 Roman Way was reported on 11th August and was subsequently repaired.

1211.5 The street cleaner was active on 29th August.

1211.6 Councillor Taylor indicated that many road signs in the region were becoming overgrown and difficult to see. No specific signs were identified, but Councillor Taylor asked if there were a general WCC Highways policy on this matter. **Clerk to enquire.**

1212. OPEN SPACE.

- 1212.1 Rabbits and moles on Millennium Field need no intervention.
- 1212.2 The WDC Dog Warden Road Show scheduled for 26th July was cancelled due to bad weather. The Road Show was subsequently held on 23rd August.
- 1212.3 Reports were received that a Canute lorry tried to turn around in Frances Road, hitting one car and flattening two of the bollards on the Lucy Price Playground. The matter was reported to the Police (Incident No. 311 on 26/07/17). Volunteers have replaced the bollards. Attempts to gain a response from Canute have been unsuccessful.
- 1212.4 It was noted that attempts to re-seed the grass outside the Smithy was proving difficult as no free-of-charge soil could be obtained. Councillor Hewer proposed to estimate the amount of topsoil needed and to seek quotations. This was seconded by Councillor Horsfall and passed by show of hands.
- 1212.5 The grass was cut by WDC on 8th August and 31st August and by Thompsons on 29th August.
- 1212.6 Councillors Bush and Horsfall were thanked for their work to install a new waste bin on Church Road. Thanks had also been received from several members of the public.
- 1212.7 Councillor Keightley proposed that the hedge along Kimberley Road be flailed as it is encroaching into the path of traffic. Seconded by Councillor Hewer and passed by show of hands. **Clerk to organise.**

1213 GRANTS

- 1213.1 Approval was sought to apply to WALC for a retrospective grant to cover the additional costs associated with the Transparency Code. Proposed by Councillor Williams, seconded by Councillor Hewer and passed by show of hands. **Clerk to action.**

1214. HOUSING & GENERAL MATTERS

- 1214.1 There were no housing or general matters.

1215. FINANCIAL MATTERS.

- a. To advise Bank balances as at 24/08/2017
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|--|------------|
| HSBC treasurers (community) account: - | £ 2652.93 |
| HSBC savings (BMM) account: - | £ 20127.63 |
| Total..... | £ 22780.56 |

Data as of 1st April 2017.

Ring fenced Monies	£1330.29
Committed Funds (Budget, L'Price, M'Field, N'Plan)	£10100.00
Underlying Council Reserves.....	£10248.84

- b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£346.05 Gross)	£346.05	101879
Office costs & Overheads	£207.00	101880
Litter Picking Honorarium	£135.00	101881
Website Honorarium	£62.50	101882
Peter R Thompson (Invoices 1052 & 1053)	£539.02	101883
Julie Keightley – reimbursement for website hosting paid 27/8/17	£59.88	101884
Peter R Thompson (invoices 1065 & 1066)	£539.02	101885
Cheques not cashed – 101867 Village Hall & 101877 Church	£498.00	

Cash needed in Community Account (Inc Un-presented cheques)	£2386.47	
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- c. The Community Forum funding for the Millennium Field gate project was signed off by WDC on 13th July.
- d. The remainder of the £1000 grant offered by Baginton Events (£434.20) was requested on 24th July and paid into our account on 27th July.
- e. The Smithy rent and insurance was requested on 24th August.
- f. A suggestion had been received that in recognition for help provided to Baginton Parish Council in relation to matters such as the Coventry & Warwickshire Gateway, a series of JLR applications at Whitley South, our Neighbourhood Plan and the WDC Local Plan, a single charitable donation should be made to CPRE (registered charity No. 1089685) under S137 of the Local Government Act. The item was proposed by Councillor Williams, seconded by Councillor Hewer and passed by show of hands. Councillors were unable to agree what size of donation would be appropriate and further information will be needed before a cheque is raised. **Clerk to enquire.**

1216. CONSULTATION DOCUMENTS.

1216.1 The Willenhall Neighbourhood Plan documents were circulated to Councillors on 8th August, with comments to be made on the plan before 18th September. The Clerk confirmed that the plan had no direct impact on Baginton and no further comments were made.

1217. BROCHURES AND DOCUMENTS available for perusal at meeting.

- a. Clerks & Councils Direct – July 2017.
- b. Countryside Voice – Summer 2017.
- c. CPRE Annual Review.
- d. CPRE Outlook Magazine.

1218. ANY OTHER BUSINESS.

- 1218.1 Councillor Bush highlighted that residents had complained about vehicles parked outside the Hong Kong House on double yellow lines, citing the missing roadside bollard as a probable cause. Councillor Bush also indicated that the pavement in that area was very uneven and that following recent building works, the area was puddling extensively when it rains. **Clerk to investigate.**
- 1218.2 Councillor Horsfall highlighted damage to the Smithy roof. Councillor Hewer agreed to join him during a brief inspection. **Clerk to check responsibility details within the lease.**
- 1218.3 It was noted that the next meeting of the Parish Council had been put back 1 week due to the room being required as a polling station on the 1st Thursday of October.

1219 The meeting closed at 8:20pm. Councillors remained to discuss the letter mentioned in section 1210.4

1220. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 12th October 2017** at 7.30pm in Baginton Village Hall.