

BAGINTON PARISH COUNCIL (BPC)

MINUTES OF THE ORDINARY MEETING HELD ON

THURSDAY 6th October 2016

AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Wallace Redford	County Councillor
Councillor	Pam Redford	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	Walter Bush	
Councillor	Roger Horsfall	
Councillor	David Hwer	
Councillor	Rob Newman	
Councillor	Robert Taylor	
Councillor	Nigel Thomas	
Councillor	Steve Williams	

Clerk	Phil Clark.
Public	2 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present.

986. DECLARATIONS OF INTEREST & APOLOGIES

- 986.1 Declarations of interest were sought and none were declared.
 986.2 The following had apologised: - District Councillor Nick Harrington

987. MINUTES OF LAST MEETING.

- 987.1 Minutes of the Ordinary Meeting on 1st September, having been printed & circulated, were approved without amendment. Proposed by Councillor Keightley & seconded by Councillor Newman.

988. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

- 988.1 Councillor Wallace Redford indicated that road patching and verge maintenance orders for Roman Way had been issued, but that orders for Howes Lane had been declined as the land is owned by Coventry City Council.
 988.2 Councillor Redford confirmed that approximately £5500 of Community Forum money was available and that Forum meetings were due on 12th October and again in February 2017.
 988.3 Councillor Redford confirmed that grants of £10000 were available from The Warwickshire Association of Youth Clubs for any project that benefits youth activities.
 988.4 Councillor Hwer praised WCC for the patching of roads in the area.
 988.5 Councillor Thomas highlighted that the worst of the disintegrating pavement by the Lucy Price Playground had been repaired but highlighted other areas that would benefit from patching.

The Chairman thanked Councillor Redford for his report.

989. REPORTS FROM WARWICK DISTRICT COUNCILLORS

- 989.1 Councillor Pam Redford confirmed that hedge and verge maintenance schedules were available, but that the service group were not currently meeting the schedule.
 989.2 Councillor Redford confirmed that the Local Plan Public Examination had begun, but that she had not been able to attend thus far.
 989.3 Councillor Harrington had apologised but had reported that nuisance helicopter flights over Baginton would be rerouted in future.
 989.4 Councillor Harrington warned that a local group of Travellers were due to be moved on 17th October.

989.5 Councillor Harrington had been unable to verify rumours that Coventry Airport had been sold to JLR. Councillor Pam Redford confirmed that the airport is for sale and Councillor Goodwin indicated that West Atlantic were interested, but that would involve the reinstatement of night flights.

The Chairman thanked Councillor Redford for her report.

990. PUBLIC PARTICIPATION PERIOD.

- 990.1 A member of the public informed those present that a street light in Bosworth Close was not working. **Clerk to investigate.**
- 990.2 A member of the public indicated that the drain gully opposite the Smithy needed digging out. **Clerk to investigate.**

991. POLICE AND NEIGHBOURHOOD WATCH MATTERS

- 991.1 There were no Neighbourhood Watch matters to report.
- 991.2 The September Safer Neighbourhood Newsletter was circulated to Councillors on 19th September and the October issue circulated on 6th October, with no new incidents that had not been previously reported.

Notices Received:

- 991.3 Theft from a vehicle on the afternoon of Sunday 4th September, from outside a rural business on Bubbenhall Road.
- 991.4 Theft from a vehicle parked on the Village Hall car park on the afternoon of 18th September.
- 991.5 Theft from a vehicle parked on Church Road on the evening of 22nd September.
- 991.6 Theft from a vehicle parked at a business on Coventry Road on the evening of 24th September.
- 991.7 Theft from a vehicle parked on the Village Hall car park on the afternoon of the 24th September.
- 991.8 Councillor Goodwin complained about the manner in which the Police had handled the theft of the Football Club mower from the lockable container. Witnesses had still not been interviewed after almost 3 weeks, despite the fact that they had passed on descriptions and the registration number of the vehicle. Councillor Goodwin is expecting a visit from the police to discuss this. Councillor Pam Redford suggested writing to the Commissioner if this did not resolve the issue.

992. BAGINTON EVENTS COMMITTEE UPDATE

- 992.1 A request was circulated from Warwickshire and West Mercia Police to receive risk assessments, contact details, traffic management and evacuation plans for public events. This was discussed at the Baginton Events meeting of 14th September and it was agreed that the Clerk will circulate the details to the Police at the same time that it is sent to the insurer. **Clerk to action as needed.**
- 992.2 NALC Legal Note #88 (Licensing of Music Events and Serving of Alcohol) was circulated to the Events Committee on 13th September. The Events Chairman confirmed they were compliant with the note.
- 992.3 The Clerk suggested that the next meeting of the Events Committee should be one of their 4 formal meetings per year and that he will circulate an Agenda. **Clerk to action.**
- 992.4 The Clerk reminded those present that the Bonfire Night risk assessment was required by 19th October.
- 992.5 Councillor Thomas confirmed that the Bonfire event would be held on 5th November.

993. PARISH COUNCIL WEBSITE

- 993.1 The payment for the hosting of the website was made by the website manager and the reimbursement cheque is included in this month's cheques for authorising.

994. AIRPORT and TOLLBAR.

- 994.1 There were no further airport matters to discuss. The next meeting of the consultative committee is in December.
- 994.2 It was rumoured that that main underpass at Tollbar was due to be opened at the end of November, but that completion of the whole project had been put back to January 2017.

995. PLANNING

995.1 The following planning decisions were received since the last meeting.

- i. W/16/1092 – Variation of W/15/1122, Warehousing along Siskin Drive. **GRANTED** 15th September.
- ii. W/16/1277 – Change of use from B1 (office) to A1 (Cafe) part ground floor, Stonecourt, Siskin Drive, CV3 4FJ. **GRANTED** 29th September.

995.2 To note applications awaiting WDC decision.

- i. W/16/0606 – Demolition of former school building and erection of two Dwellings, Church Road, Baginton, CV8 3AH. Circulated to Councillors 16th May, with response required by 6th June. Letter of **SUPPORT** issued 6th June.
- ii. W/16/1339 & W/16/1340 (duplicate applications) – Erection of 3m high Company sign, CFS Aerospace Ltd, Alvis Works, Bubbenhall Road, CV8 3BB. Circulated to Councillors on 5th August with response required by 25th August. **NO OBJECTION** reported 21/08/2016.
- iii. W/16/1341 – Proposed school on land behind Bosworth Close, Baginton. Circulated to Councillors 8th August with response required by 26th August. **NO OBJECTION** reported 22/08/2016, after confirming the new application had no material differences from W/15/1170.

995.3 New planning applications and other planning matters received since the last meeting.

- i. No new applications received.

995.4 Councillor Hewer complained about the manner in which WDC had handled application W/16/0606. The application had been passed between 3 case officers and had been delayed significantly since May, jeopardising the project. Councillor Hewer will be following this up personally.

996. NEIGHBOURHOOD and LOCAL PLANS

996.1 Councillor Williams confirmed that the Neighbourhood Plan was ready for issue. The consultation period is planned for 24th October to 19th December. 400 colour flyers are to be produced and circulated with the November village newsletter. A public presentation is planned for a stall at the Christmas Fair on 3rd December.

Councillors voiced approval and thanked those involved for their work.

996.2 Councillor Bush gave a comprehensive report on progress with the WDC Local Plan Public Examination. Significant weaknesses had been identified in the Local Plan and the Inspector was seeking both clarification and proof of transparency from WDC. Flaws had been identified in that adjacent projects such as housing and employment developments had not taken account of each other's needs and had not considered their compatibility at a single location. Questions had been raised about a conflict of interest in the proposal and approval of certain developments, for which the Inspector has asked for further documentary evidence.

The Inspector has confirmed that the Sub-Regional Site i.e. Zone A and the Whitley South development would be considered as a single site.

Councillor Bush confirmed that he was preparing notes and had obtained further documents that had been published on the WDC website. He will send these to the Clerk once completed. **Councillor Bush to action.**

997 HIGHWAY MATTERS.

997.1 Summary of known Highways issues, by area.

1. Matters reported previously and awaiting action

- Church Road – Review to be undertaken.
- Roman Way – hedges impinging on sight lines exiting into Howes Lane
- Bubbenhall Road (at stables) – Deep ruts at roadside

2. Areas with no reported issues (alphabetical) at date of meeting.

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)

- Coventry Road
- Frances Road
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Stoneleigh Road
- Underhill Close

997.2 The broken street light in Holly Walk was reported on 7th September.

997.3 The disintegrating road in Roman Way was reported on 7th September.

997.4 It was confirmed that the overgrown shrubs that run along Howes Lane and block visibility when exiting Roman Way are the responsibility of Coventry City Council. A request for them to be cut or removed was made 14th September.

998. OPEN SPACE.

998.1 Rabbits and moles on Millennium Field currently need no intervention.

998.2 Flailing of the hedges along Kimberley Road was requested on 7th September and took place towards the end of September.

998.3 A request to install permanent goal posts on the Millennium Field was circulated to Councillors on 7th September. Further details were requested from the applicant but have not been received.

998.4 WDC cut the grassed areas on 9th September and 29th September.

998.5 The Parish Council wish to thank those volunteers who cut the hedges around the Lucy Price Playground on 9th September.

998.6 A letter requesting the reimbursement from WDC of monies spent on the eviction of Travellers from the Millennium Field was sent on 13th September.

998.7 Councillor Bush circulated three quotations for improved security of the Millennium Field at £7860, £8551 and £12000 (+VAT).

Councillors felt that even the lowest quotation (£9432 including VAT) was too much when underlying Council reserves are only £10000.

As the proposed works has several distinct and separate sections to give an overall increase in security, Councillors asked if they could be undertaken in sequential stages rather than simultaneously.

Councillor Goodwin proposed that initially, a retractable bollard should be set in a suitably sized concrete block behind each of the current gate arrangements. Grants to cover this cost should be received before the next stage is considered. The process will continue along the lines suggested by Councillor Bush for as long as monies can be made available. The resolution was seconded by Councillors Williams and Thomas and was passed by the Council.

Councillor Bush to obtain quotations for this first stage.

998.8 Councillor Hewer asked if JLR should be approached to cover part or all of the cost of field security improvements as a 'good will' gesture in anticipation of the disruption their planned site development will cause Baginton. **Clerk to issue a letter to JLR.**

999 GRANTS

999.1 The next Community Forum meeting is on 12th October at Cubbington Village Hall

1000. HOUSING & GENERAL MATTERS

1000.1 There were no housing matters to discuss

1001. FINANCIAL MATTERS.

a.	To advise Bank balances as at 26/9/2016	
	HSBC treasurers (community) account: -	£ 2235.77
	HSBC savings (BMM) account: -	£ 17328.10
	Total.....	£ 19563.87

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£335.91 Gross)	£335.91	101829
Peter R Thompson Invoices 00926 & 00927	£524.28	101830
Julie Keightley (Website Hosting Reimbursement)	£59.88	101831
Grant Thornton (External Audit) Invoice 8590260	£120.00	101832
Peter R Thompson 00938, 00939, 00945	£692.28	101833
Cheques not cashed – Village Hall (£56) & Newsletter Subsidy (£300)	£356.00	
Total Funds required in Community Account (Inc Un-presented cheques)	£2088.35	

- c. The Annual Audit was formally signed off by Grant Thornton on 31st August and the Notice of Completion posted on the notice board from 4th to 30th September.
- d. The second portion of the WDC Precept and Concurrent Services Grant for £5733.50 was received on 27th September (not included in the above figures).

1002. CONSULTATION DOCUMENTS.

- 1002.1 The WDC Housing and Homelessness Strategy consultation was distributed to Councillors on 7th September, with responses required by 31st October.
- 1002.2 The Government findings in relation to the Neighbourhood Planning Consultation from January was circulated to Councillors on 16th September.
- 1002.3 The consultation regarding a proposed 'cap' on precept increases of more than 2% without a referendum was circulated to Councillors on 21st September.
Councillor Pam Redford assured those present that this 'cap' would not be applied to Parish Councils.

1003. BROCHURES AND DOCUMENTS available for perusal at meeting.

- Clerks & Councils Direct – September 2016.
- LCR Magazine – Autumn 2016.
- CPRE Fieldwork Magazine – Summer 2016 (Circulated electronically 26th September).

1004. ANY OTHER BUSINESS.

- Councillor Wallace Redford informed those present that Bubbenhall Parish Council had reported a reduction in HGV traffic following installation of new restrictive signs and asked if Baginton had seen a corresponding reduction. Councillors had not noticed any similar reduction.
- Councillor Taylor confirmed that he had secured a suitable backing singer for his performance at The Oak public house on 15th October and invited all those present to attend.

The meeting closed at 9:20pm.

1005. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 3rd November 2016** at 7.30pm in Baginton Village Hall.