

BAGINTON PARISH COUNCIL (BPC)

MINUTES OF THE ORDINARY MEETING HELD ON

THURSDAY 3rd NOVEMBER 2016

AT THE VILLAGE HALL, BAGINTON.

PRESENT:

Councillor	Jane Knight	WDC Chairman
Councillor	Wallace Redford	County Councillor
Councillor	Pam Redford	District Councillor
Councillor	Julie Keightley	Chairman
Councillor	Chris Goodwin	Vice Chairman
Councillor	Walter Bush	
Councillor	Roger Horsfall	
Councillor	David Hewer	
Councillor	Robert Taylor	
Councillor	Nigel Thomas	
Councillor	Steve Williams	

Clerk	Phil Clark.
Public	3 members of the public were present.

The Chairman opened the meeting at 7.30pm and welcomed those present, introducing Councillor Jane Knight, WDC Chairman, thanking her for attending our meeting.

1006. DECLARATIONS OF INTEREST & APOLOGIES

1006.1 Declarations of interest were sought and none were declared.

1006.2 The following had apologised: - District Councillor Nick Harrington
Councillor Rob Newman

1007. MINUTES OF LAST MEETING.

1007.1 Minutes of the Ordinary Meeting on 6th October, having been printed & circulated, were approved without amendment. Proposed by Councillor Williams & seconded by Councillor Goodwin.

1008 REPORT FROM WARWICK DISTRICT COUNCIL CHAIRMAN MRS. JANE KNIGHT

1008.1 Councillor Knight informed those present that she was trying to attend meetings at Parish Councils throughout the District in order to get a better understanding of the issues facing rural communities

1008.2 Councillor Knight explained that at District level, the major issues currently occupying their time were the WDC Local Plan, refurbishment of leisure centres and swimming pools, homeless people and HS2 road closures and HGV routes through the district.

1008.3 Councillor Knight spoke about engaging women at all levels within the community and her initiative to nominate 'Inspirational Women' within the community for recognition by WDC.

The Chairman thanked Councillor Knight for her report.

1009. REPORT FROM COUNTY COUNCILLOR WALLACE REDFORD

1009.1 Councillor Wallace Redford reminded those present that around £4000 of grants were still available from the Community Forum and that the last chance this financial year required applications to be received by mid January.

1009.2 Councillor Redford reminded those present that grants were also available through Smart Start, who help organisations that support children up until school starting age. Applications need to be received by 11th November.

- 1009.3 Councillor Redford informed those present of a new Volunteer Service Scheme, whereby community projects are registered on-line and where those projects can then be matched with suitable volunteers who can help. **Clerk to circulate details.**
- 1009.4 Councillor Redford informed those present that since the Highways Maintenance contract was agreed with Balfour Beatty in May 2016, significant problems with their new administrative system means that there is currently a 3-month backlog in road repairs. Balfour Beatty has initiated a programme of fast-track patching to deal with immediate issues whilst the backlog is dealt with. Councillor Redford confirmed that monies can be reclaimed for poor service or poor quality, but this can only be done at the end of the contract when a full review is undertaken.

The Chairman thanked Councillor Redford for his report.

1010. REPORTS FROM WARWICK DISTRICT COUNCILLORS

- 1010.1 Councillor Pam Redford informed those present that there was no significant news in relation to the WDC Local Plan examination and that although the examination itself has a strict timetable, there was currently no indication of when the Inspector is likely to issue his report.
- 1010.2 Following recent issues with refuse collections, Councillor Redford asked if these issues were now resolved. The Chairman confirmed that we had received no further complaints in relation to this matter.
- 1010.3 Councillor Redford confirmed that Coventry Airport was for sale, but that she had received no specific information in relation to the sale.

The Chairman thanked Councillor Redford for her report.

1011. PUBLIC PARTICIPATION PERIOD.

- 1011.1 Complaints had been received that on 26th October, Parcel Force had opened their emergency access gate allowing traffic to pass across the airport and exit into Baginton via Rock Farm. Councillors noted that although smaller vehicles could take numerous routes out of Rock Farm, HGVs simply pass down Coventry Road, into Rowley Road and join the queue at Tollbar, thus exacerbating the delays. Could Parcel Force and WDC Planning / Highways encourage a route for HGVs along the Stoneleigh Road in the same manner as the In Transit HGVs. **Clerk to enquire.**
- 1011.2 A member of the public noted that two street lights were broken in Friends Close. **Clerk to investigate.**
- 1011.3 Reports were received of a full Dog Poop Bin on Church Road. The Clerk confirmed that the issue had been reported earlier in the week and Councillor Horsfall confirmed that the bin had been emptied earlier that day.
- 1011.4 Councillors agreed that more people were using the Millennium Field for dog walking and that not all were doing so responsibly. Councillors agreed that they did not want to ban dogs from the field, but asked if additional Dog Warden patrols could be arranged. Also, could a larger dog bin or ideally more frequent emptying be arranged? **Clerk to investigate.**

1012. POLICE AND NEIGHBOURHOOD WATCH MATTERS

- 1012.1 There were no Neighbourhood Watch matters to report, but Councillor Williams asked whether the Neighbourhood Watch coordinator had sufficient support. Many Councillors had seen the coordinator patrolling the village, but on his own. Did a support role need advertising? Could the coordinator be contacted for clarification? **Clerk to action.**
- 1012.2 The October Safer Neighbourhood Newsletter was circulated to Councillors on 6th October, with no new incidents to report in Baginton.
- 1012.3 Notice was received of the theft of a vehicle from a property along Bubbenhall Road on 19th October.
- 1012.4 Notice was received of the theft of a horse box and horse carriage from a locked yard along Bubbenhall Road at some point between 24th and 28th October.
- 1012.5 News had been received of a new 'Cuppa with a Copper' initiative for Police engagement with the Community. **Clerk to circulate details.**

1013. BAGINTON EVENTS COMMITTEE UPDATE

- 1013.1 It was confirmed that the risk assessment and associated documents for the November 5th Bonfire event had been circulated to Police and our Insurers. Both had acknowledged receipt.
- 1013.2 It was confirmed that the minutes to the formal Events Committee meeting of 19th October had been authorised and are now available. **See Appendix I**
- 1013.3 The next film night is 7:30pm, 25th November at The Royal British Legion, when the film 'Eddie the Eagle' will be shown.

1014. PARISH COUNCIL WEBSITE – No matters to report.**1015. AIRPORT and TOLLBAR.**

- 1015.1 The next airport meeting is to be held on 2nd December. **Councillor Horsfall to attend.**
- 1015.2 It was noted that liquid grout had accidentally been spilt during Tollbar works and that the drainage gullies on the bridge had been blocked. Significant work is required to rectify this and it is understood that the completion date for the work has subsequently moved back approximately 6 weeks to the end of February 2017.

1016. PLANNING**1016.1 The following planning decisions were received since the last meeting.**

- i. W/16/0606 – Demolition of former school building and erection of two Dwellings, Church Road, Baginton, CV8 3AH. **REFUSED** 11th October.

1016.2 To note applications awaiting WDC decision.

- i. W/16/1339 & W/16/1340 (duplicate applications) – Erection of 3m high Company sign, CFS Aerospace Ltd, Alvis Works, Bubbenhall Road, CV8 3BB. Circulated to Councillors on 5th August with response required by 25th August. **NO OBJECTION** reported 21/08/2016.
- ii. W/16/1341 – Proposed school on land behind Bosworth Close, Baginton. Circulated to Councillors 8th August with response required by 26th August. **NO OBJECTION** reported 22/08/2016, after confirming the new application had no material differences from W/15/1170.

1016.3 New planning applications and other planning matters received since the last meeting.

- i. W/16/1610 – Erection of B2 (general industry) and B8 (storage and distribution) on land at Siskin Parkway West. Circulated to Councillors on 10th October with response required by 27th October. **NO OBJECTION** reported 25th October.

1016.4 Notice was circulated of a new Tree Preservation Order (No. 516) associated with a Blue Cedar, The Coach House, Church Road, Baginton, CV8 3AR.**1017. NEIGHBOURHOOD and LOCAL PLANS**

- 1017.1 It was noted that the Neighbourhood Plan consultation period began on 24th October and will run until 19th December, with a stall at the Village Fair on 3rd December.
- 1017.2 To note that a list of businesses, authorities, charities and other associations that had been contacted about the consultation was circulated to the Neighbourhood plan team on 24th October. The Clerk was asked to note the hours spent on this and the Neighbourhood Plan group were asked to confirm with their Chairman when/how they wanted this to be paid **Neighbourhood Plan group to confirm.**
- 1017.3 It was noted that the budget is being prepared for presentation at the next meeting and the Clerk requested confirmation of any Neighbourhood Plan budgetary requirements for the year 2017-2018. This would be over and above the £4500 already allocated over the two years up to March 2017, which Councillors believed should be sufficient. **Neighbourhood Plan group to confirm.**

1017.4 Councillor Bush explained that no Local Plan examination meetings relevant to Baginton had been held since the last Parish Council meeting, but that he would be attending meetings again on 7th and 10th November. Councillor Bush explained the stance he intended to take and was given full approval by the Council to continue along the lines he had outlined. **Councillor Bush to progress.**

1018 HIGHWAY MATTERS.

1018.1 Summary of known Highways issues, by area.

1. Matters reported previously and awaiting action

- Church Road – Review to be undertaken **(Clerk to chase due to lack of progress).**
- Bubbenhall Road (at stables) – Deep ruts at roadside

2. Areas with no reported issues (alphabetical) at date of meeting.

- Andrews Close
- Bosworth Close
- Bubbenhall Road (main road excluding area at stables & Oakey Hill)
- Coventry Road
- Frances Road
- Friends Drive
- Kimberley Road
- Hall Drive
- Holly Walk
- Mill Hill
- Mylgrove
- Oak Close
- Roman Way
- Rowley Road
- Stoneleigh Road
- Underhill Close

1018.2 The broken street lights in Holly Walk and Bosworth Close were confirmed as fixed.

1018.3 The grip outside the Lunt Fort was cleared on 6th October and Councillors confirmed this had made a significant improvement to drainage in the area.

1018.4 It was confirmed that work at Roman Way junction with Howes Lane had now been completed by a combination of CCC and WDC.

1019. OPEN SPACE.

1019.1 Rabbits and moles on Millennium Field currently need no intervention.

1019.2 The Chairman of the Lucy Price Relief in Need Charity had expressed concerns about the deterioration of play equipment on the Lucy Price Playground and had asked to see the next inspection report, encouraging the Parish Council to submit a grant application to help with the maintenance/rejuvenation of the playground. **Clerk to action when report available.**

1019.3 Reports were received from Councillor Bush regarding the cost of security improvements to the Millennium Field. The most significant part of the cost is installation. Councillors agreed that to keep the costs down, the Parish Council would seek volunteers to complete as much of the installation as possible. Councillor Keightley proposed that the hardware (2 gates, 4 gate posts and 2 bollards) should be purchased, with volunteers sought to fit these. Seconded by Councillor Goodwin and carried. **Councillor Bush to organise purchases and Councillor Taylor to assist.**

1020 GRANTS – There were no grant matters to report

1021. HOUSING & GENERAL MATTERS – There were no housing matters to report

1022. FINANCIAL MATTERS.

a. To advise Bank balances as at 24/10/2016

HSBC treasurers (community) account: -	£ 1147.42
HSBC savings (BMM) account: -	£ 22061.60
Total.....	£ 23209.02

b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£335.91 Gross)	£335.91	101835
Peter Thompson Invoices 00953 & 00954	£524.28	101837
Cheques not cashed – WALC Subscription (101827)	£234.00	
Total Funds required in Community Account (Inc Un-presented cheques)	£1094.19	

c. The Arnold Baker 'Local Council Administration' handbook (10th Edition) was now available for £92.00 and Councillors agreed that it should be purchased. Proposed by Councillor Keightley, seconded by Councillor Goodwin and carried. **Clerk to action.**

1023. CONSULTATION DOCUMENTS. – No consultation documents this month

1024. BROCHURES AND DOCUMENTS available for perusal at meeting.

a. Clerks & Councils Direct – September 2016.

1025. ANY OTHER BUSINESS.

- a. Councillor Horsfall brought attention to the redundant light at the smithy having not been removed following the installation of a new one. **Councillor Pam Redford to report.**
- b. Councillor Taylor spoke about a meeting he had attended on s106 agreements, green space management and affordable housing. Important points raised were as follows:
- WDC now have an on-line s106 agreement section on their website.
 - WDC do not have the staff to monitor these s106 agreements and individual Councils should probably monitor any agreements relevant to themselves.
 - Any s106 agreements that are not actioned or chased within a reasonable time may lapse and be lost.
 - The Parish Council are advised to produce a wish list that might be included in any relevant s106 agreement
 - The Parish Council are advised to produce a wish list of green space issues that may be included in any relevant green space management paper.
 - A green space management template will be available soon to help with green space management.
 - Affordable housing remains an issue, with no companies signing up to the minimum standard guidelines and thus smaller and poorer quality housing is being produced in this sector.
- c. Councillor Thomas apologised in advance of the December meeting. **Clerk to note.**
- d. Councillor Hewer asked for a copy of the Community Forum Grant Application Template and Guidance Notes. **Clerk to action.**

The meeting closed at 8:45pm.

1026. DATES FOR YOUR DIARY.

Next Parish Council Meeting: **Thursday 1st December 2016** at 7.30pm in Baginton Village Hall.

Appendix I – Baginton Events Minutes

Attendees:

Alan Brown (AB), Brenda Brown (BB), Gayle Goodwin (GG), Rheba Horsfall (RhH), Roger Horsfall (RH), Julie Keightley (JK) Della Thomas (DT), Nigel Thomas (NT) ,Sue Williams (SW),

Ordinary Meeting

1. **Apologies:** Phil Clark (PC), Val Daly (VD)

2. **To discuss Matters relating to Bonfire Night**

The event has been advertised in the Baginton Newsletter with the agreed increase to £3 entrance for adults. Additional posters were discussed but deemed not necessary as the event is usually very well attended.

AB has purchased and been reimbursed for charcoal and paraffin. **He will provide two cans of petrol for the generators on the day. When finished with, the generator tanks will be drained and petrol consumption and costs will be calculated.**

Below is a list of things needed for the event

Description	Qty	Responsible
Burgers	250	BB
Sausages	250	DT
Fruit Shoots	3 packs	GG
Sweets	1 box	GG
Serviettes	500	GG
Tomato Sauce	4	GG
Mustard	2	GG
Rolls	250	GG
Baps	250	GG
Onions	2 bags?	GG
Ingredients for soup		SuW /BB
Price lists	4	NT/RhH
Sparklers	50 packs	NT
Fireworks	£400	NT
Glow sticks	?	DT
Sand buckets		MW, RH
Plastic Bins		all
Cups		GG
Soup kettles	2	GG
Gas Burners		JF, NT,
BBQ-proof glove	5 pairs	NT
Fire Extinguisher	2	AB
Charcoal	4 bags	AB
Chafing Dishes	3	GG

Prices of £3 for burgers and £2.50 for hot dogs to be confirmed at next meeting.

AB & RhH to look at modifying the air-gap in the BBQ

GG has arranged for the airport lights; they will probably have to remain on site all night as the airport now closes earlier in the evening.

We have sufficient fencing & pins.

AB to contact Bob Clements regarding the use of his light for over the BBQ. Bob has kindly donated his strings of lights to BE and they are in the BE Container.
Village Hall car park may be available on the evening.

AB to give RH the event and car park signs.

AB to liaise with RhH re float change.

DT to inform Police/Fire brigade of event

Gate Key to be collected from Village store.

NT to contact pallet company.

RH to contact Mick Smith regarding pallets and use of pick-up in addition to his van.

RH to liaise with Roger Fawcett re use of trailer.

Volunteers

VD has volunteered to 'man' the gate. **Jean Firth to be asked to assist (times to be given).**

As per last minutes, **Helpers (to be confirmed) – Maz, Jenks + Shirley, Jean Firth, Frances, M att + Mel Wright? (New House)**

3. To note that risk assessment for the Bonfire night event was required by 19th October

Risk Assessment, Event Plan, Emergency Plan & site layout all circulated to the BE team and forwarded to the Insurance company + Warwickshire Police as requested.

Event plan is updated in days leading up to the event and all documents will be printed out and on site on the day of the event.

4. To discuss any financial matters

Current financial situation



Financial Report for
Events Meeting

19.10.16

Baginton

		<u>Cash</u>	<u>Bank</u>	<u>Total</u>
Balance at	30.09.16	£1,313.33	£8,477.26	£9,790.59
<u>INCOME</u>				
	Film Night	£148.00		
<u>EXPENDITURE</u>				
	PITP 2017 Stage deposit		-£420.00	
	Charcoal & Paraffin for bonfire event		-£38.50	
Balance at	19.10.16	£1,461.33	£8,018.76	£9,480.09

Minutes of last meeting (14.09.16), matters arising, and matters relating to recent and upcoming events

PITP 2017 – Actions from last meeting

- Payment for the fleeces is still outstanding – **NT/DT**
- An increase in ticket prices was agreed at the last meeting - **£6 in advance £10 from 1st July**
- GG has booked the DD Day Darlings, ABBA tribute Band and Mr Ben.
- A larger stage has been booked and £420 deposit paid
- When ordering/collecting fireworks for the bonfire event, **NT will discuss costs for professional deliverance of 2017 PITP display**
- RhH has contacted Brandon Hire; an extra toilet will incur only hire costs, no additional transport costs. A price cannot be given until 2017 prices have been established, but an additional toilet was agreed.
- The printing company has agreed to free printing of tickets if posters/leaflets are ordered. **GG to ensure 2017 wording and price amendments are accurate. Number of leaflets to be reduced.**
- GG, DT, NT, RH & RhH met with David Mills and Sam Jones (see 11a BE sound review minutes 19.10.16) to discuss PITP 2016 issues they raised. In brief, DM agreed to purchase a shelter; 2017 costs will be £500/£600; arrangements will be made to improve sound checks and an acts meeting will again take place.

Film Night - The showing of Lady In The Van proved to be a successful evening with around 38 people in attendance and takings of £148.

Next Film Night – 25th November – Eddie The Eagle

Inspired by true events, Eddie the Eagle is a feel-good story about Michael "Eddie" Edwards (Taron Egerton), an unlikely but courageous British ski-jumper who never stopped believing in himself - even as an entire nation was counting him out. With the help of a rebellious and charismatic coach (played by Hugh Jackman), Eddie takes on the establishment and wins the hearts of sports fans around the world by making an improbable and historic showing at the 1988 Calgary Winter Olympics. From producers of Kingsman: The Secret Service, Eddie the Eagle stars Taron Egerton as Eddie, the loveable underdog with a never say die attitude.
Ratings – IMDb 7.4/10 Rotten Tomatoes 80%

GG will book 'Pride' as the film for 27th January and has provisionally booked a film night per month in 2017.

Note: This is a comedy/drama on similar lines to 'Brassed Off' and 'The Full Monty'.

PRIDE is inspired by an extraordinary true story. It's the summer of 1984, Margaret Thatcher is in power and the National Union of Mineworkers is on strike, prompting a London-based group of gay and lesbian activists to raise money to support the strikers' families. Initially rebuffed by the Union, the group identifies a tiny mining village in Wales and sets off to make their donation in person. As the strike drags on, the two groups discover that standing together makes for the strongest union of all.
Ratings – IMDb 7.8/10 Rotten tomatoes 92%

The matinee performance for 10th December still to be arranged.

Barn Dance - GG to talk to Ian Beatty re use of a barn

Next Meeting: Wednesday 2nd November 7.30 pm @ The RBL Club