

BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER
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26th April 2017

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall on **Thursday 4th May 2017 at approximately 7:30pm (following the Annual Meeting)**, for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

To: The Members of Baginton Parish Council, District Councillors, County Councillor, Police and Press.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

1. APOLOGIES

2. MINUTES.

To confirm the minutes of the Ordinary Meeting on Thursday 6th April (Copy herewith).

To confirm the minutes of the Annual Assembly held on 13th April (Circulated Electronically)

3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from the County Council

4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors Nick Harrington and Pam Redford

5. PUBLIC PARTICIPATION – Est 8.00 pm (15 MINUTES MAX, 3 minutes per person max).

- a. Any matters reported by the public since the last meeting.
- b. Public participation

6. POLICE & NEIGHBOURHOOD WATCH MATTERS TO NOTE.

- a. The Neighbourhood Watch coordinator requested a monthly fuel allowance to support the cost of patrolling the village. To consider the request.
- b. To note any further Neighbourhood Watch matters.
- c. The April Safer Neighbourhood Newsletter was circulated on 25th April, with no new incidents reported in Baginton.

- d. The Clerk confirmed that he had signed up for the Community Messaging Service in order to continue receiving the Safer Neighbourhood Newsletters, warnings and notices.
- e. To note any further Police matters.

7. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE

- a. The Events Committee AGM was held on 18th April. The minutes will be appended to the minutes of this meeting.
- b. To note any Events Committee matters

8. COVENTRY AIRPORT

- a. Any airport matters.

9. PLANNING ITEMS TO NOTE.

- a. **The following planning decisions were received since the last meeting.**

- i. None received

- b. **To note applications awaiting WDC decision.**

- i. W/17/0038 – Retrospective application for installation of a loading bay, In Transit, Bubbenhall Road, Baginton. Circulated to Councillors on 24th January, **NO OBJECTION** reported 3rd February.
- ii. W/17/0366 – Outstanding Reserved Matters (Condition 1) in relation to application W/13/1763 (Granted March 2014), circulated to Councillors 9th March. **NO OBJECTION** reported 29th March.

- c. **New planning applications or planning matters received since the last meeting.**

- i. W/17/0608 – Variation of conditions 20 and 21 – open storage on the site - Land at Siskin Parkway West, Middlemarch. Circulated to Councillors on 12th April with response required by 2nd May. **NO OBJECTION** reported 25th April.
- ii. W/17/0629 – Erection of single storey side and rear elevation – No. 10 Coventry Road. Circulated to Councillors on 12th April with response required by 3rd May.

10. NEIGHBOURHOOD AND LOCAL PLAN MATTERS TO NOTE

- a. To note any Neighbourhood Plan matters.
- b. To note any Local Plan matters.

11. HIGHWAYS MATTERS TO NOTE.

- a. Current issues already reported and pending:
 - i. Church Road – General review to be undertaken.
 - ii. Bubbenhall Road @ stables – Deep ruts in verge.
 - iii. Bubbenhall Road @ stables – missing fence & hedge following an accident.

- b. Following observations from the public at the last meeting, volunteers cleared 6 of the 8 drains along Bubbenhall Road and Oakey Hill on 8th April. Two compacted drains along Oakey Hill and one on Coventry Road were reported to WDC on the same day.
- c. Fly-tipped material at the top of Friend's Close was reported on 11th April and was cleared a few days later.
- d. Extensive marking of road defects throughout the village was undertaken on week commencing 10th April.
- e. The WDC Drain Cleaner was seen operating in the village on 21st April and cleared the blocked drains on Coventry Road and towards Oakey Hill.
- f. The grass was cut by WDC during the week commencing 10th April and again the week commencing 24th April.
- g. The broken man hole cover outside Greenthatch was replaced on 26th April.

12. OPEN SPACE MATTERS TO NOTE

- a. Rabbits and moles on Millennium Field.
- b. To receive any update on Goalpost storage.
- c. To consider the request from the Football Club to seek the appropriate permissions for electricity to be supplied to their container on the Millennium Field.
- d. To receive any update on Millennium Field security.

13. GRANTS MATTERS TO NOTE

- a. No items to note

14. HOUSING & GENERAL MATTERS TO NOTE

- a. No items to note.

15. FINANCIAL MATTERS TO NOTE.

- a. To advise Bank balances as at 26/04/2017

HSBC treasurers (community) account: -	£ 3377.05
HSBC savings (BMM) account: -	£ 25626.11
Total.....	£ 29003.16

Data as of 1st April 2017.

Ring fenced Monies	£1330.29
Committed Funds (Budget, L'Price, M'Field, N'Plan)	£10100.00
Underlying Council Reserves.....	£10248.84

b. To confirm items for payment:-	Value	Cheque No.
Clerk's net salary for previous month (£335.91 Gross)	£346.05	101859
WALC Subscription	£234.78	101860
Peter R Thompson Invoices 1001 & 1013	£539.02	101861
Cheques not cashed – 101856 (secure-a-field)	£2094.00	
Cash needed in Community Account (Inc Un-presented cheques)	£3213.85	

- c. The Finance Committee met the Clerk on 18th April to review the financial records and were satisfied that adequate systems were in place.
- d. The internal audit is scheduled with Mr Trevor Thompstone on 29th April. To report any issues at this meeting.
- e. The WDC 1st Payment of precept & concurrent services (Total £8561.00) was received on 26th April and is included in this financial statement.
- f. To consider the approval of the Annual Governance Statement of the Annual Return.
- g. To consider the approval of the Accounting Statements of the Annual Return.

16. CONSULTATIONS TO NOTE.

- i. The draft letter to the Planning Inspectorate regarding the WDC Local Plan Modifications was circulated to Councillors on 12th April, along with a CPRE comment on the matter. Our response was issued on 25th April.

17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

- i. CPRE Countryside Voice – Spring 2017.
- ii. OUTLOOK magazine – Spring 2017.

18. ANY OTHER BUSINESS.

- a. The Parish Assembly was held on 13th April. **Minutes issued electronically.**
- b. To approve the new Baginton Emergency Plan, pending any suggested modifications.

19. DATES FOR YOUR DIARY

Next Ordinary Parish Council Meeting: **Thursday 1st June 2017** @ 7.30pm, Baginton Village Hall.