

BAGINTON PARISH COUNCIL

PHIL CLARK - CLERK

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26th April 2017

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting of Baginton Parish Council** to be held at Baginton Village Hall on **Thursday 4th May 2017 at 7.30 pm**, immediately prior to the ordinary meeting, for the purpose of considering the following agenda.

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

To: The Members of Baginton Parish Council, District Councillor, County Councillor, Police and Press.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

- 1. Apologies.**
- 2. Election of Chairman and Vice Chairman for the year 2017 / 2018.**
- 3. To receive the Chairman's Declaration of Acceptance of Office.**
- 4. To Agree Dates and Venues for Council Meetings for the Forthcoming Year - Draft schedule herewith.**
- 5. To Appoint members of the Financial Committee who will Annually Review the Effectiveness of the System of Internal Audit.** Currently Councillors Thomas, Williams and Mr Matthew Given.
- 6. To Confirm 2 Councillor Representatives on the Events Committee.** Currently Councillors Horsfall and Thomas
- 7. Election of Parish Council Representatives to Outside Bodies.**

7.1. Coventry Airport Consultative Committee (1 Representative from Council for a period of 1 year) – One representative elected until next Annual Meeting. (Currently Councillor Horsfall).

7.2. Baginton Village Hall Management Committee (1 Representative from Council for a period of 1 year) – One representative elected until next Annual meeting. (Currently Councillor Julie Keightley)

7.3. Lucy Price Wasperton Estate Charity (1 Trustee for a period of 4 years) –To confirm if Councillor Hewer is happy to continue on his 4-year appointment from May 2015 to the Annual Meeting in May 2019.

7.4. Lucy Price ‘Relief in Need’ Charity (Minimum 3 Representatives for a period of 4 years) – To confirm if Councillors Hewer, Horsfall and Thomas are happy to continue their 4-year appointment from May 2015 to the Annual Meeting in May 2019.

7.5. Baginton United Charity (3 Nominative Trustees) – 3 Nominative Trustees appointed every 3 years. Current term commenced May 2014 and expired April 2017. **(TO REVIEW)** .Currently Ms. Val Daly, Mrs. S. E. Burrows and Mr. Roger Fawcett. Trustees to be confirmed. Mrs S E Burrows has resigned – **New Representative Needed.**

7.6. Baginton Emergency Committee (3 Representatives) – 3 representatives elected until next Annual Meeting. (Currently Councillors Bush, Horsfall and Thomas). **TO REVIEW**

8. To Received a Balance Sheet for Baginton Parish Council Accounts 2017 / 2018. **Draft herewith**

9 Confirmation of Standing Orders, Financial Regulations and Procedures.

To confirm that the current documents, procedures and emergency plans of the Parish Council, as mounted on the Village website, with amendments distributed directly to Councillors, having been reviewed and approved in line with requirements and are appropriate with no need for amendments. **To seek proposal, second, approval, amendment or rejection via show of hands.**

10. Closure

Agenda Item 4 - Dates for Ordinary Meetings of Baginton Parish Council.

To be held in the Village Hall Committee Room at 7:30 pm unless otherwise stated.

Thursday 1st June 2017

Thursday 6th July 2017

No meeting in August

Thursday 7th September 2017

Thursday 5th October 2017

Thursday 2nd November 2017

Thursday 17th December 2017

Thursday 4th January 2018

Thursday 1st February 2018

Thursday 1st March 2018

Thursday 5th April 2018

Thursday 12th April 2018 – **Annual Parish Meeting in Main Hall @ 8:00pm**

Thursday 3rd May 2018 – Annual Meeting

Agenda Item 8 – Baginton Parish Council Draft Balance Sheet

BAGINTON PARISH COUNCIL

ACCOUNTS FOR PERIOD 1/04/2016 TO 31/03/2017

CASH BALANCE SHEET AS AT 31ST MARCH 2017

	2015/2016	2016/2017
	£	£
Long Term Cash Assets		
Investments	.00	.00
Long Term Debtors	.00	.00
Current Cash Assets		
Stocks & stores	.00	.00
Debtors (net of provision of doubtful debts)	650.04	1559.46
Payments in advance	.00	.00
Temporary lendings (investments)	.00	.00
Cash at bank (debit balance of R&P a/c)	17489.33	21679.13
Total cash assets	18139.37	23238.59
Current Cash Liabilities & Committed Funds		
Neighbourhood Plan	4500.00	5500.00
Lucy Price Playground	3000.00	3000.00
Millennium Field Security	.00	1600.00
Reserves committed to next year's budget	.00	.00
	7500.00	10100.00
Net cash assets		
Represented by		
Balance brought forward from account book	12128.16	17489.33
Surplus/Deficit for year	5361.17	4189.8
Held for various funds & charities	1330.29	1330.29
Cash Fund Balance	17489.33	21679.13
Available Funds (excluding committed & ringfenced)	8659.04	10248.84