

BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER
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25th May 2017

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall on **Thursday 1st June 2017 at approximately 7:30pm** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark
Clerk to the Parish Council

To: The Members of Baginton Parish Council, District Councillors, County Councillor, Police and Press.

DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

AGENDA

1. APOLOGIES

2. MINUTES.

To confirm the minutes of the Annual Meeting and Ordinary Meeting, both on Thursday 4th May (Copies herewith).

3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from County Council Wallace Redford.

4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillor Pam Redford

5. PUBLIC PARTICIPATION – Est 8.00 pm (15 MINUTES MAX, 3 minutes per person max).

- a. Reports of nuisance motorbikes racing along the Stoneleigh Road between Smith's and Lamb's (Baginton Nurseries) was reported on Sunday 14th June between 2:00pm & 2:30pm.
- b. Three residents from Hall Drive reported that their bins were not emptied on 16th May. Vegetation has since been cut back again to allow access.
- c. Public participation

6. POLICE & NEIGHBOURHOOD WATCH MATTERS TO NOTE.

- a. To note any Neighbourhood Watch matters.
- b. Notice was received that somebody broke into the Lunt Fort on the evening of 9th May, but nothing was taken.
- c. To note any further Police matters.

7. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE

- b. To note any Events Committee matters.

8. COVENTRY AIRPORT

- a. Any airport matters.

9. PLANNING ITEMS TO NOTE.

a. The following planning decisions were received since the last meeting.

- i. W/17/0608 – Variation of conditions 20 and 21 – open storage on the site - Land at Siskin Parkway West, Middlemarch. **NO OBJECTION** reported 25th April. **GRANTED** 15th May.

b. To note applications awaiting WDC decision.

- ii. W/17/0038 – Retrospective application for installation of a loading bay, In Transit, Bubbenhall Road, Baginton. Circulated to Councillors on 24th January, **NO OBJECTION** reported 3rd February.
- iii. W/17/0366 – Outstanding Reserved Matters (Condition 1) in relation to application W/13/1763 (Granted March 2014), circulated to Councillors 9th March. **NO OBJECTION** reported 29th March.
- iv. W/17/0629 – Erection of single storey side and rear elevation – No. 10 Coventry Road. Circulated to Councillors on 12th April with response required by 3rd May. **NO OBJECTION** reported on 27th April.

c. New planning applications or planning matters received since the last meeting.

- i. W/17/0809 – Demolition of existing school building and erection on 2 houses. Church Road, Baginton, CV8 3AR. Circulated to Councillors on 12th May, with response required by 2nd June. **SUPPORT** sent 23rd May.

10. NEIGHBOURHOOD AND LOCAL PLAN MATTERS TO NOTE

- a. To note any Neighbourhood Plan matters.
- b. The letter to Andy Street from CPRE querying housing numbers in the Coventry and Warwickshire Local Plans was circulated to Councillors on 10th May, who approved endorsing it. CPRE sent the letter on 12th May, with an endorsement from Baginton Parish Council and other local councils.
- c. To receive any information about the meeting held on 23rd May at Burton Green to discuss Coventry's housing figures and the impact on WDC's Local Plan.
- d. To note any Local Plan matters.

11. HIGHWAYS MATTERS TO NOTE.

- a. Current issues already reported and pending:
 - i. Church Road – General review & marking complete. Awaiting actions.
 - ii. Bubbenhall Road @ stables – Deep ruts in verge.
 - iii. Bubbenhall Road @ stables – missing fence & hedge following an accident.
- b. The road sweeping lorry was seen in Baginton on 11th May.

12. OPEN SPACE MATTERS TO NOTE

- a. Rabbits and moles on Millennium Field.
- b. To receive any update on Millennium Field security.
- c. An application for funding from the Lucy Price Relief in Need Charity to refurbish the Lucy Price Playground was made on 16th May.

13. GRANTS MATTERS TO NOTE

- a. The next Community Forum meeting is on 14th June, 6:30 for a 7:00pm start at Eathorpe Village Hall.

14. HOUSING & GENERAL MATTERS TO NOTE

- a. The May 2017 changes to the Planning Act were circulated to Councillors on 24th May.

15. FINANCIAL MATTERS TO NOTE.

- a. To advise Bank balances as at 24/05/2017

HSBC treasurers (community) account: -	£ 3573.18
HSBC savings (BMM) account: -	£ 20126.11
Total.....	£ 23699.29

Data as of 1st April 2017.

Ring fenced Monies	£1330.29
Committed Funds (Budget, L'Price, M'Field, N'Plan)	£10100.00
Underlying Council Reserves.....	£10248.84

- b. To confirm items for payment:-

	Value	Cheque No.
Clerk's net salary for previous month (£335.91 Gross)	£346.05	101866
Village Hall rent & Coffee Club payments	£48.00	101867
Office costs and overheads	£207.00	101668
Litter picking honorarium	£135.00	101669
Website Honorarium	£62.50	101670
Cheques not cashed – 101860 (WALC)	£234.78	
Cash needed in Community Account (Inc Un-presented cheques)	£1033.33	

- c. The Annual Return and associated documents were sent to Grant Thornton on 24th May.

- d. To discuss the use of 'Ring fenced Funds' for other purposes, following confirmation from WALC that unless they are formally held in a trust, the money belongs to the Council to use as we wish.
- e. To note that journalists are now legally entitled to examine Parish Accounts, however the right to object or question the accounts remains with registered voters within the area only.
- f. To note that our workplace pension staging date is 1st July. All documents are in place and the Clerk will finalise the declaration of conformity soon after the staging date.
- g. To note that the Smithy rent was requested on 23rd May.
- h. To note that our VAT refund

16. CONSULTATIONS TO NOTE.

- i. The Coventry Airport consultation on GPS rather than ground based beacons for navigating into Coventry Airport was circulated to Councillors on 12th May, with a consultation drop-in session scheduled for 21st June and response required by 31st July.
- ii. The Warwick District Community Infrastructure Levy is due to be inspected from 10:00am on 16th July at Leamington Town Hall. Any response is required by 22nd June.

17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.

- a. Clerks & Councils Direct – May 2017.

18. ANY OTHER BUSINESS.

- a. The Parish Council's Annual Return, accompanying documents and risk assessment have been added to the village website.
- b. Data Protection Officer may become required under European Legislation. WALC have advised preparing now in anticipation of it being required.
- c. The financial risk assessment suggested by Trevor Thompson during the internal audit has been completed and mounted on the website.

19. DATES FOR YOUR DIARY

Next Ordinary Parish Council Meeting: **Thursday 6th July 2017** @ 7.30pm, Baginton Village Hall.