

# BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER  
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2<sup>nd</sup> September 2017

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall on **Thursday 7<sup>th</sup> September 2017 at 7:30pm** for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark  
Clerk to the Parish Council

To: The Members of Baginton Parish Council, District Councillors, County Councillor, Police and Press.

## DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

## AGENDA

### 1. APOLOGIES

### 2. MINUTES.

To confirm the minutes of the Ordinary Meeting on Thursday 6<sup>th</sup> July **(Copy herewith)**.

### 3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from County Councillor Wallace Redford.

### 4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillor Pam Redford

### 5. PUBLIC PARTICIPATION – Est 8.00 pm (15 MINUTES MAX, 3 minutes per person.

a. Public participation

### 6. POLICE & NEIGHBOURHOOD WATCH MATTERS TO NOTE.

a. To note any Neighbourhood Watch matters.

b. Reports were received of a burglary at a non residential building on Coventry Road on the evening of 23<sup>rd</sup> July.

c. Notice was received of an attempted burglary at a rural business premises on Mill Hill during the evening of 2<sup>nd</sup> August.

- d. Notice was received of a burglary in Kimberley Road on the afternoon of 17<sup>th</sup> August.
- e. The August Safer Neighbourhood Team newsletter was circulated to Councillors on 1<sup>st</sup> September, with no further issues reported in Baginton.
- f. To note any further Police matters.

## **7. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE**

- a. To note any Events Committee matters.

## **8. COVENTRY AIRPORT**

- a. To receive any report following the Airport Consultative Committee Meeting on 23<sup>rd</sup> August.

## **9. PLANNING ITEMS TO NOTE.**

- a. **The following planning decisions were received since the last meeting.**
  - i. W/17/0888 – Single storey rear and side extension, plus balcony and spiral staircase. New House, Church Road, Baginton. Circulated to Councillors on 4<sup>th</sup> July, with response required by 25<sup>th</sup> July. **NO OBJECTION** reported 21<sup>st</sup> July. **GRANTED** 29<sup>th</sup> August.
- b. **To note applications awaiting WDC decision.**
  - i. W/17/0038 – Retrospective application for installation of a loading bay, In Transit, Bubbenhall Road, Baginton. Circulated to Councillors on 24<sup>th</sup> January, **NO OBJECTION** reported 3<sup>rd</sup> February. **WITHDRAWN** – Notice received 8<sup>th</sup> August.
  - ii. W/17/1133 – To extend open storage area, Innovare Systems Ltd, Unit 3, Siskin Parkway West. Circulated to Councillors 4<sup>th</sup> July with comments required by 24<sup>th</sup> July. **NO OBJECTION** reported 21<sup>st</sup> July.
- c. **New planning applications or planning matters received since the last meeting.**
  - i. W/17/0893 – Replacement of illuminated signs, Volvo Truck & Bus, Siskin Parkway West. Circulated to Councillors on 14<sup>th</sup> July with response required by 2<sup>nd</sup> August. **NO OBJECTION** reported 21<sup>st</sup> July. **GRANTED** 4<sup>th</sup> August.
  - ii. W/17/1282 – Variation of condition to allow more outdoor storage space. Carbon 207, Siskin Drive, Baginton. Circulated to Councillors 1<sup>st</sup> August with response required by 21<sup>st</sup> August. **NO OBJECTION** reported 3<sup>rd</sup> August.
  - iii. W/17/1411 – JLR application to vary conditions in order to allow ground works to begin before certain design details are finalised. Circulated to Councillors on 10<sup>th</sup> August with response required by 30<sup>th</sup> August. **EXTENSION** granted to 8<sup>th</sup> September and presentation given in Baginton Village Hall on 23<sup>rd</sup>, 24<sup>th</sup> & 25<sup>th</sup> August. To discuss our response.
  - iv. W/17/1370 – Construction of bespoke compressor house – Walker's Snack Food, Middlemarch Business Park. Circulated to Councillors 17<sup>th</sup> August with response required by 4<sup>th</sup> September. **NO OBJECTION** reported 1<sup>st</sup> September.

- v. W/17/1335 – Extension of office, sales and vehicle hand-over areas – Volvo Bus & Truck. Circulated to Councillors on 17<sup>th</sup> August with response required by 6<sup>th</sup> September. **NO OBJECTION** reported 1<sup>st</sup> September.
- vi. W/17/1336 – Request for new signage in respect of the above application - Volvo Bus & Truck. Circulated to Councillors on 17<sup>th</sup> August with response required by 6<sup>th</sup> September. **NO OBJECTION** reported 1<sup>st</sup> September.

**d. Additional Planning Items**

- i. It was confirmed by WDC Planning Enforcement that the surface scrapings being undertaken on Rowley Road starting in early August (W/17/1411 – JLR) are permitted under the extant planning permission in force.

**10. NEIGHBOURHOOD AND LOCAL PLAN MATTERS TO NOTE**

- a. To note any Neighbourhood Plan matters.
- b. A CPRE Press Release regarding the WDC Local Plan was circulated to Councillors on 4<sup>th</sup> August, where CPRE discussed the possibility of them organising a judicial review. To receive any comments.
- c. The WDC Local Plan Inspector's report was circulated to Councillors on 11<sup>th</sup> August. To discuss any response, which is required by 20<sup>th</sup> September.
- d. On 30<sup>th</sup> August, Councillors agreed that if a judicial review is organised by CPRE, a letter should be written to WDC asking for the adoption of the Local Plan to be postponed.
- e. To note any further Local Plan matters.

**11. HIGHWAYS MATTERS TO NOTE.**

- a. Current issues already reported and pending:
  - i. Church Road – General review & marking complete. Awaiting actions.
  - ii. Bubbenhall Road @ stables – Deep ruts in verge.
  - iii. Bubbenhall Road @ stables – missing fence & hedge following an accident.
- b. Patching of speed humps was undertaken sporadically through July and August, with confirmed sightings of work on weeks commencing 10<sup>th</sup> July and 14<sup>th</sup> August.
- c. WCC Traffic and Road Safety Group confirmed that the speed signage at Bubbenhall Road and Watery Road intersection conforms to current requirements both in terms of speeds stated and location of the signs.
- d. The faulty light outside No. 6 Roman Way was reported on 11<sup>th</sup> August.
- e. The street cleaner was active on 29<sup>th</sup> August.

**12. OPEN SPACE MATTERS TO NOTE**

- a. Rabbits and moles on Millennium Field.
- b. The WDC Dog Warden Road Show scheduled for 26<sup>th</sup> July was cancelled due to bad weather. The Road Show was subsequently held on 23<sup>rd</sup> August.

- c. Reports were received that a Canute lorry tried to turn around in Frances Road, hitting one car and flattening two of the bollards on the Lucy Price Playground. The matter was reported to the Police (Incident No. 311 on 26/07/17). Volunteers have replaced the bollards.
- d. To consider the repair and re-seeding of the parking area outside the Smithy on Church Road.
- e. The grass was cut by WDC on 8<sup>th</sup> August and 31<sup>st</sup> August and by Thompsons on 29<sup>th</sup> August.

### **13. GRANTS MATTERS TO NOTE**

- a. To seek Council approval to apply to WALC for a retrospective grant to cover the additional costs associated with the Transparency Code.

### **14. HOUSING & GENERAL MATTERS TO NOTE – None received**

### **15. FINANCIAL MATTERS TO NOTE.**

- a. To advise Bank balances as at 24/07/2017
 

|  |            |
|--|------------|
| HSBC treasurers (community) account: - | £ 2652.93  |
| HSBC savings (BMM) account: -          | £ 20127.63 |
| Total.....                             | £ 22780.56 |

#### **Data as of 1<sup>st</sup> April 2017.**

|  |                  |
|--|------------------|
| Ring fenced Monies                                 | £1330.29         |
| Committed Funds (Budget, L'Price, M'Field, N'Plan) | £10100.00        |
| <b>Underlying Council Reserves.....</b>            | <b>£10248.84</b> |

- b. To confirm items for payment:-

|  | Value           | Cheque No. |
|--|-----------------|------------|
| Clerk's net salary for previous month (£346.05 Gross)            | £346.05         | 101879     |
| Office costs & Overheads   | £207.00         | 101880     |
| Litter Picking Honorarium  | £135.00         | 101881     |
| Website Honorarium   | £62.50          | 101882     |
| Peter R Thompson (Invoices 1052 & 1053)                          | £539.02         | 101883     |
| Julie Keightley – reimbursement for website hosting paid 27/8/17 | £59.88          | 101884     |
|  |                 |            |
| Cheques not cashed – 101867 Village Hall & 101877 Church         | £498.00         |            |
| Cash needed in Community Account (Inc Un-presented cheques)      | <b>£1660.45</b> |            |

- c. The Community Forum funding for the Millennium Field gate project was signed off by WDC on 13<sup>th</sup> July.
- d. The remainder of the £1000 grant offered by Baginton Events (£434.20) was requested on 24<sup>th</sup> July and paid into our account on 27<sup>th</sup> July.

- e. The Smithy rent and insurance was requested on 24<sup>th</sup> August.
- f. To consider, in principle, if a charitable donation could be made to CPRE in recognition of their efforts to protect our Green Belt. We currently pay £36 per year for membership.

**16. CONSULTATIONS TO NOTE.**

- i. The Willenhall Neighbourhood Plan documents were circulated to Councillors on 8<sup>th</sup> August. To consider any comments on the plan before 18<sup>th</sup> September.

**17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

- a. Clerks & Councils Direct – July 2017.
- b. Countryside Voice – Summer 2017.

**18. ANY OTHER BUSINESS.**

- a. Invitations to an open evening with WCC Chairman Clive Rickard on Saturday 16<sup>th</sup> September were circulated to Councillors on 4<sup>th</sup> August. Those wishing to attend must now RSVP directly.
- b. Notice was received from WDC that the election process had been started to fill the post left by Nick Harrington in the Stoneleigh & Cubbington ward.
- c. Notice was received from WALC that the Government have launched a new strategy to address litter, including fly-tipping, graffiti and fly-posting. There are currently no clear details on how this will affect Parish Councils.

**19. DATES FOR YOUR DIARY**

*Next Ordinary Parish Council Meeting: **Thursday 12<sup>th</sup> October 2017** @ 7.30pm,  
Baginton Village Hall.*