

# BAGINTON PARISH COUNCIL

PHIL CLARK – CLERK & FINANCIAL OFFICER  
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1st June 2024

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Baginton Parish Council at Baginton Village Hall to be held from 7.30pm on **Thursday 6<sup>th</sup> June 2024**, for the purpose of considering the following agenda:-

Yours faithfully,



Phillip Clark  
Clerk to the Parish Council

District Councillors, County Councillors, Police, Public and Press are freely invited to attend.

## DECLARATIONS OF INTEREST

Members are reminded of the importance of making declarations of interest in respect of any items on the agenda below. Declarations should be made at the start of the meeting or before the item is discussed. Should your interest be substantial, pecuniary or prejudicial you may be asked to leave the room during the discussion of the item.

## AGENDA

### 1. WELCOME & APOLOGIES

### 2. MINUTES

To confirm the minutes from Thursday 2<sup>nd</sup> May 2024 Ordinary Meeting.

### 3. REPORT FROM WARWICKSHIRE COUNTY COUNCIL

Any matters to report from Warwickshire County Councillor.

### 4. REPORT FROM WARWICK DISTRICT COUNCIL

Any matters to report from Warwick District Councillors.

### 5. PUBLIC PARTICIPATION – Est 8.00 pm - 15 MINUTES MAX, 3 minutes per person.

- i. No matters received from the Public before the meeting.
- ii. Any public participation matters.

### 6. SOUTH OF COVENTRY (SoC) DEVELOPMENT UPDATES.

- i. Any matters relating to South of Coventry works.

## **7. POLICE MATTERS TO NOTE**

- i. Notice that the cross-boundary speeding issues on Rowley & Firefly Roads were raised at a meeting with Jeremy Wright MP and Chief Constable Debbie Tedds was circulated to Councillors on 9<sup>th</sup> May.
- ii. The next Police liaison meeting is scheduled for 17<sup>th</sup> June.
- iii. Any further Police matters.

## **8. BAGINTON EVENTS COMMITTEE MATTERS TO NOTE**

- i. The film night on 31<sup>st</sup> May was the biographical drama 'The Great Escaper'.
- ii. The next film night on 28<sup>th</sup> June will be the drama 'The Public'.
- iii. Party in the Park is scheduled for 13<sup>th</sup> July 2024. Tickets are on sale.
- iv. The Risk Assessment for PITP is needed by 24<sup>th</sup> June at the latest.
- v. To note any further Events matters.

## **9. COVENTRY AIRPORT**

- i. Any report from the Airport meeting held in May.
- ii. Any further airport matters.

## **10. PLANNING ITEMS TO NOTE.**

### **a. Planning decisions received since the last meeting**

### **b. To note applications awaiting WDC decision.**

- i. W/23/1725 Demolition of existing buildings and rebuild on new buildings and site layout at Unipart Logistics on Middlemarch Business Park. Circulated to Councillors on 12<sup>th</sup> December with **NEUTRAL** response issued 6<sup>th</sup> January.
- ii. DOC/23/0018 – Discharge of Conditions 3, 5, 7, 8, 14, 16, 19, 20, 21, 24 and 25 relating to W/20/0808 (Building of 56 affordable houses off Church Road on land north of Rosswood Farm). Special notes on Condition 8 (Surface water drainage). **OBJECTION** response issued 18<sup>th</sup> January.
- iii. DOC/24/0010 – Discharge of condition 23 (the need for a construction traffic management plan) - Gateway South development on Bubbenhall Road. **OBJECTION** issued 7<sup>th</sup> March. Changed to **NEUTRAL** 30<sup>th</sup> April following issue of a revised report.
- iv. W/24/0191 – Single storey side & rear extension, new porch, new outbuilding and rendering of property at No. 16 Mill Hill. Circulated to Councillors 4<sup>th</sup> May with response required by 17<sup>th</sup> May. **OBJECTION** reported 16<sup>th</sup> May. Changed to **NEUTRAL** 29<sup>th</sup> May.
- v. W/24/0592 – Roof mounted solar panel array - Canute Haulage, Middlemarch. Circulated to Councillors 13<sup>th</sup> May with response required by 31<sup>st</sup> May. **SUPPORT** issued 21<sup>st</sup> May.

### **c. New planning applications or matters received since the last meeting**

- i. W/24/0569 – Major reconstruction and expansion of existing site – Volvo Bus & Truck, Middlemarch Business Park. Circulated to Councillors 21<sup>st</sup> May with response required by 10<sup>th</sup> June.

- ii. W/24/0634 – Retrospective applications for an elevated patio terrace, ramp, steps and railings – Oakley, 19 Mill Hill. Circulated to Councillors 30<sup>th</sup> May with response required by 20<sup>th</sup> June.
- iii. W/24/0692 – Replacement of 4 existing roof flues with 2 new slightly larger flues – Walkers Snack Food, Middlemarch Business Park. Circulated to Councillors 30<sup>th</sup> May with response required by 20<sup>th</sup> June.

**11. HIGHWAYS MATTERS TO NOTE.**

- i. WDC Road Sweeper was seen in the village on 3<sup>rd</sup> May.
- ii. Any further highways matters.

**12. OPEN SPACE MATTERS TO NOTE.**

- i. Any open space matters.

**13. GRANT MATTERS TO NOTE : None**

**14. GENERAL MATTERS TO NOTE :**

- i. The South of Warwickshire Local Plan Update summary was circulated to Councillors 20<sup>th</sup> May.

**15. FINANCIAL MATTERS TO NOTE.**

a.	<b><u>Currently Earmarked Funds</u></b>	
	Charity Donated Monies Held by Council	£1330.29
	Earmarked Funds (Lucy Price Playground)	£10000.00
	Earmarked Funds (Election Expenses)	£5950.00
	Earmarked Funds (Badge of Office)	£118.45
	Earmarked Funds (Bus Shelters & Notice Boards)	£1000.00
	Earmarked Defibrillator Consumables & Service	£322.61
	Earmarked Smithy Maintenance & Repair	£5000.00
	<b>Total Earmarked Reserves</b>	<b>£23721.35</b>
b.	To advise Bank balances as of 25/05/2024	
	HSBC treasurers (community) account: -	£ 3148.65
	HSBC savings (BMM) account: -	£ 37593.00
	<b>Total in Bank</b>	<b>£40741.65</b>
c.	<b>Reserves (Bank less earmark &amp; committed)</b>	<b>£17020.30</b>
d.	Bank Charges per month	<b>£8.00</b>

e. To propose a resolution to approve payment of the new items below by electronic transfer.

	Value	Pay Number
Lakeside Inv. LAKBPC527 ( <b>PAID</b> )	£720.00	Pay 137
Lakeside Inv. LAKBPC528 ( <b>PAID</b> )	£324.00	Pay 138
Gallagher Insurance ( <b>PAID</b> )	£1896.13	Pay 139
Clerk's monthly salary (40.1 hours @ SCP Level 7 £506.26)	£405.06	Pay 140
Clerk's Income Tax & NI (Includes PAYE Adjustment)	£101.20	Pay 141
Office Costs and Overheads	£250.00	Pay 142
Litter Picking Honorarium	£140.00	Pay 143
Website Management Honorarium	£62.50	Pay 144
Flower Festival Display	£40.00	Pay 145
Playground Pressure Washing	£150.00	Pay 146
Hopscotch Paint	£28.00	Pay 147
Internal Financial Audit	£150.00	Pay 148
	<b>£1326.76</b>	

- i. To authorise the Annual Governance Statement 2023 / 2024
- ii. To authorise the Accounting Statements 2023 / 2024.
- iii. To authorise the Certificate of Exemption 2023 / 2024.
- iv. HMRC paid the full VAT refund of £741.60 on 13<sup>th</sup> May.
- v. Any further financial matters to consider.

#### **16. CONSULTATIONS TO NOTE.**

- i. An update on the joint Warwickshire & Stratford Local Plan was circulated to Councillors on 8<sup>th</sup> May, with public consultation ending in December 2025 and adoption of the plan scheduled for December 2027.
- ii. The University of Warwick Campus Framework Masterplan was circulated to Councillors on 29<sup>th</sup> May with response required by 5<sup>th</sup> July.

#### **17. BROCHURES AND DOCUMENTS AVAILABLE FOR YOUR PERUSAL.**

#### **18. ANY OTHER BUSINESS.**

#### **19. NEXT MEETING.**

- i. The next Ordinary meeting is scheduled for **4<sup>th</sup> July 2024.**