

**BAGINTON PARISH COUNCIL
ANNUAL DOCUMENT REVIEW RECORD**

In addition to reauthorising the documents each time a change is made, the following documents are also reviewed and reauthorised at the each Annual Meeting of the Parish Council.

Title of Document	Issue Date
Biodiversity Policy	September 2021
Councillor Code of Conduct	May 2022
Communication and Engagement Strategy	May 2018
Complaints Policy	June 2019
Co-Option Policy	October 2023
Data Breach Policy & Breach Investigation Template	May 2018
Data Portability Policy	May 2018
Data Protection and Information Security	May 2018
Equality and Diversity Policy	May 2015
Notice of Erasure of Personal Data	May 2018
Finance Committee Audit Guide	July 2023
Financial Regulations	April 2022
GDPR - Consent Form	May 2018
GDPR - Subject Access Request Policy	May 2018
Grants Policy	April 2024
Handling Requests for Information	May 2018
Health and Safety Policy	May 2015
Justification for Processing Personal Data	May 2018
Media Policy	May 2018
Metal Detecting Policy	February 2024
Planning Protocol	April 2019
Privacy Notice - General	May 2018
Privacy Notice - Internal	May 2018
Publication Scheme	September 2023
Records Management Policy	May 2018
Recruitment Policy	May 2015
Reserves Policy	November 2021
Risk Management Policy and Risk Assessment	March 2023
Safeguarding Policy	October 2023
Standing Orders	May 2018